Guidelines for Poster tour moderators

What is a Poster tour?

Abstracts accepted in poster format at ESCAIDE are presented in Poster tours. These sessions highlight recent research and developments across various fields, offering opportunities for connections and future collaborations between presenters and the audience.

Poster tours are 60-minute parallel sessions, each featuring up to 7 poster presentations, as outlined in the conference programme. Each presenter is allocated up to 8 minutes for their segment, including a short transition to the next presenter.

Poster tour presentations take place only in person, with no remote presenters or remote audience.

Presenters will have **4 minutes to introduce themselves and give a brief overview of their work**, with their poster displayed on the e-Poster terminal. This will be followed by a **4-minute, moderator-led Q&A session**, where you'll address questions from yourself and from the onsite audience.

Preparing your Poster tour moderation

The organisers will send you the abstracts designated for your session. Here are steps to aid in your preparation:

- Check the conference programme for the most up-to-date timing of your Poster tour.
- Consult the Guidelines for poster presenters ESCAIDE 2026. This gives insights into the presenters' content and structural expectations.
- Read the abstracts and prepare one or two questions for each presenter to ensure continuous engagement, especially if the audience doesn't have any queries. Guide discussions around:

  Methodology (validity of methods, selection of cases/controls, etc.).
  Validity of conclusions and alternative hypotheses (valid interpretation of results, possible confounding or sources of bias)
  Public health consequence, and how the work supports public health action.
  Contribution of the work to the current knowledge domain.
  The EU context of the work, i.e. broad implications for EU citizens.

- After each poster presentation, ask participants if they have questions and hand them the microphone. Please note that the microphone must be used when speaking otherwise participants will not be able to hear.
  Your responsibility as a moderator is to keep track of time and make sure the presenter addresses as many questions as possible.
- Consider connecting with presenters beforehand via the conference app (hosted by Swapcard). While optional, providing potential questions or discussion topics in advance can enhance the session and help presenters prepare more effectively.
- Note that sometimes there are last minutes changes of the presenters or cancelations- we aim to keep you informed, but you may only find out just before the session, especially if there are no-shows of the presenters for different reasons.

Before the Poster tour

- Collect a **headset** from the headset distribution point in M1 (floor 4) and set it to the correct channel number (this, together with the number of the Poster tour will be shown on the top of the e-Poster terminals where sessions will take place).
- Arrive at the Poster tour area in M1 **20 minutes before the session starts**, to be briefed by our technical team, get acquainted with the technical equipment, and receive the wireless **microphones,** which will be used during presentations and for audience questions.
- All posters are pre-loaded on the designated e-Poster terminal. To introduce each presenter during the session, we encourage you to check the correct pronunciation of their name beforehand. Be mindful of the running order of presenters and timings.

Our technical team as well as conference assistants will be available for any assistance.

During the Poster tour

- Begin by highlighting the central theme of the Poster tour.
- Subsequently, give the floor to the speakers in the order of presentation listed in the programme.
- Presenters have 4 minutes to present their abstract.
- After each talk, you will have 4 minutes to engage in a discussion with the presenter using your prepared questions and those from the in-person audience.
- For audience questions, ask the group standing around the poster screen if they have questions and hand them the microphone. Your responsibility as a moderator is to keep track of time and make sure the presenter addresses as many questions as possible.
- There is also 1-minute buffer included in each presenter's 8-minute slot, to wrap up the final question and transition to the next presentation.

End of the Poster tour

At the end of the session, remind presenters to check and respond to any questions posted online on the conference platform (hosted by Swapcard), via their poster page. Also, encourage attendees to engage further with presenters, either in person during the conference or through the session's chat feature.

Write a summary with highlights from your session

After each ESCAIDE day, we recap the standout moments in a daily summary. We'd appreciate if you could draft a summary of your Poster tour's highlights and email it to escaide.conference@ecdc.europa.eu, with the subject 'ESCAIDE 2026 Poster tour summary: "Title of the session"'.

Help us promote ESCAIDE

ESCAIDE 2026 is promoted on the ESCAIDE social media channels (LinkedIn, Bluesky, Instagram, and Facebook). Please help us spread the word by announcing your participation on your social media channels, using #ESCAIDE2026, using the visuals available on our website and by tagging our account @escaide.eu on

Bluesky and @ESCAIDE on LinkedIn. We will amplify your posts by reposting them.

Online registrations are open for everyone until the event date. Share this opportunity with your colleagues!

More information about the conference

Please don't hesitate to get in touch with the ESCAIDE organisers with any questions at escaide.conference@ecdc.europa.eu.

Additional event information

Conference programme: Visit our website to view the ESCAIDE 2026 programme, showcasing plenary sessions, 200+ abstract presentations, and various side events.

Event online platform: The conference platform, *Swapcard*, will contain the programme with session live-streams and recordings, abstracts to view, participants to connect with, an e-poster gallery, and virtual info-stands. *Swapcard* is available in web browsers and as a mobile app.

Venue access: Only registered attendees can enter the conference venue based on proof of registration. At arrival you will obtain your conference badge, which must be worn at all times to access the venue. For directions and more venue details, visit ESCAIDE Attendance Information.

Cloakroom: These will be operational throughout the event. For security reasons you should not leave personal belongings unattended.

Meals and refreshments: Complimentary water dispensers will be available close to the meeting rooms. Catering services include coffee breaks in the morning and afternoon and buffet lunches. A networking cocktail will be offered at the end of the first day (see the Programme).

Internet and printing facilities: For your convenience printing facilities will be available at the venue for free use, as well as free Wi-Fi.

Continuing Medical Education (EACCME®) credits: ESCAIDE 2026 has been accredited by the European Accreditation Council for Continuing Medical Education (EACCME®). More information on the ESCAIDE CME accreditation is available on our website: CME accreditation.

Many thanks to you for your role as moderator at ESCAIDE 2026!