

USER GUIDE



SETTING UP

Connection

Mobile App



You can access the event from your smartphone by downloading the **ESCAIDE app (iOS/Android) hosted by Swapcard.**

Internet browser



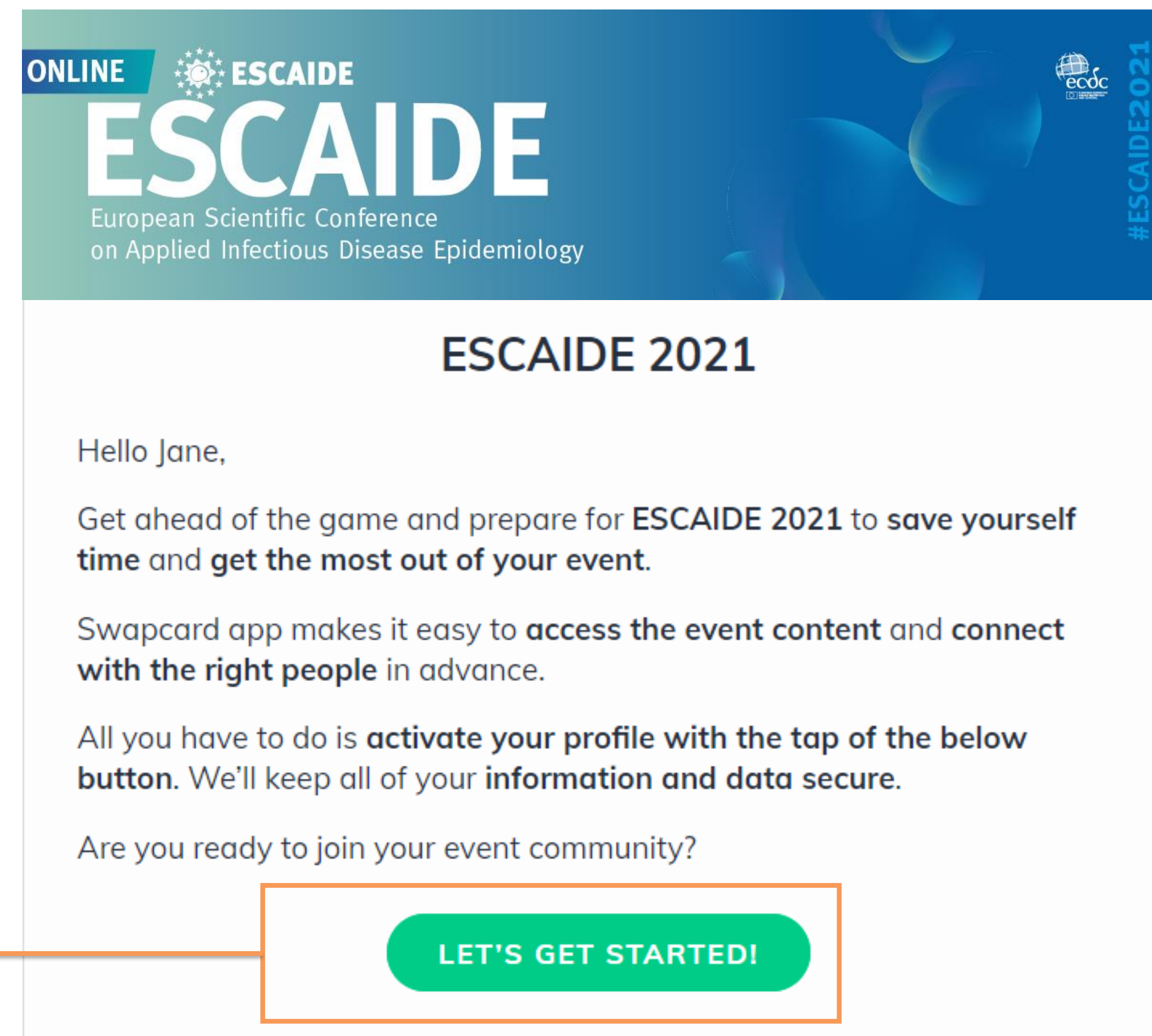
We recommend using the latest version of **Google Chrome** and/or **Mozilla Firefox**.
You may experience some technical difficulties using **Internet Explorer**.
Please check to see if **Javascript** is enabled.

Access

Please register in ESCAIDE following the link available on <https://www.escaide.eu/en/registration>.

Following your registration, you will receive an email redirecting you to your account on the conference online platform, Swapcard.

If you do not receive any email, please contact us at logistics@escaideconference.eu.



The screenshot shows an email header with the ESCAIDE logo and the text 'ONLINE ESCAIDE European Scientific Conference on Applied Infectious Disease Epidemiology'. The email body is titled 'ESCAIDE 2021' and contains the following text: 'Hello Jane,', 'Get ahead of the game and prepare for ESCAIDE 2021 to save yourself time and get the most out of your event.', 'Swapcard app makes it easy to access the event content and connect with the right people in advance.', 'All you have to do is activate your profile with the tap of the below button. We'll keep all of your information and data secure.', and 'Are you ready to join your event community?'. At the bottom, there is a green button with the text 'LET'S GET STARTED!'. An orange line points from the text in the main document to the button in the email screenshot.

ONLINE ESCAIDE
ESCAIDE
European Scientific Conference
on Applied Infectious Disease Epidemiology

ESCAIDE 2021

Hello Jane,

Get ahead of the game and prepare for **ESCAIDE 2021** to save yourself **time** and **get the most out of your event**.

Swapcard app makes it easy to **access the event content** and **connect with the right people** in advance.

All you have to do is **activate your profile with the tap of the below button**. We'll keep all of your **information and data** secure.

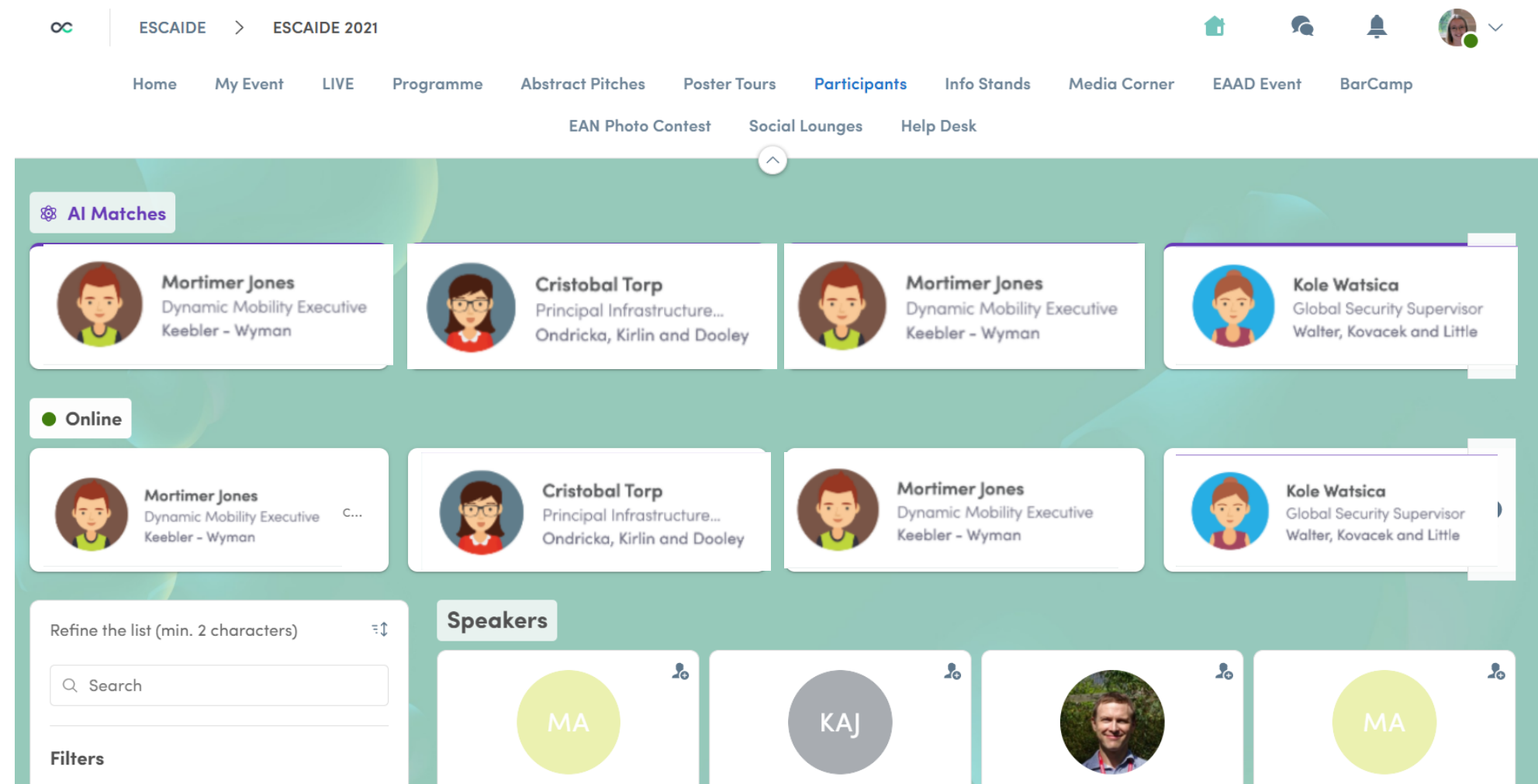
Are you ready to join your event community?

LET'S GET STARTED!

YOUR PROFILE

Your profile / Contacts

You can complete your profile by adding your personal details
(**activity, skills, affiliation, contact details** and **a bio description**).



Your **profile** can be found in the top right corner of Swapcard.
On the **participants** list you can find all participants, view their profiles,
send connection requests and messages

You can also turn your visibility on/off.

Edit your profile



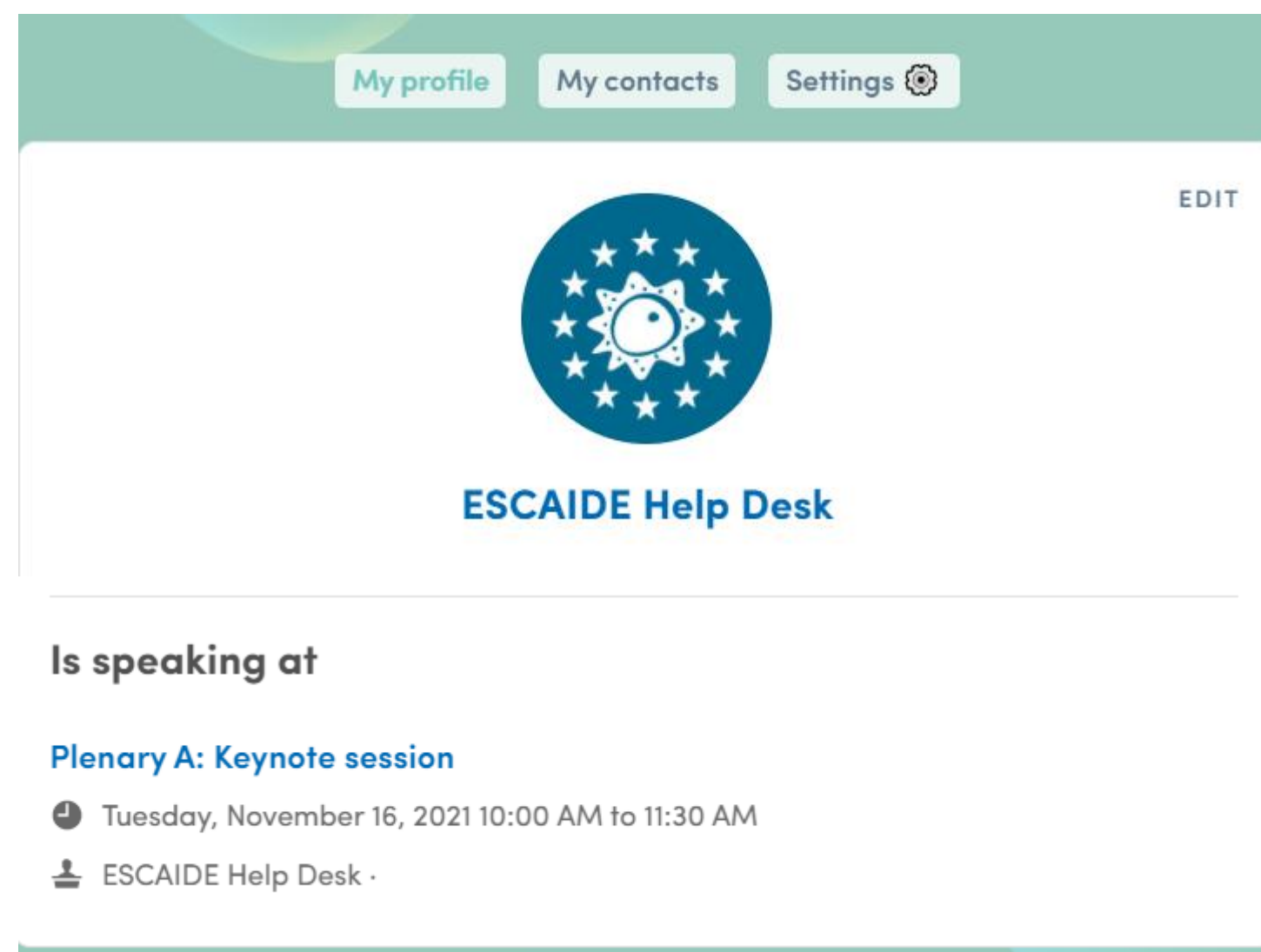
There are two ways of **editing your profile**:

1

From the drop-down on the upper-right corner of your screen, click "**My profile**"

2

On the left side of the homepage screen next to your photo, click "**EDIT**"



If you are a speaker, all sessions where you are speaking at will automatically be displayed on your profile details according to the programme.


#ESCAIDE2021

Navigating the platform

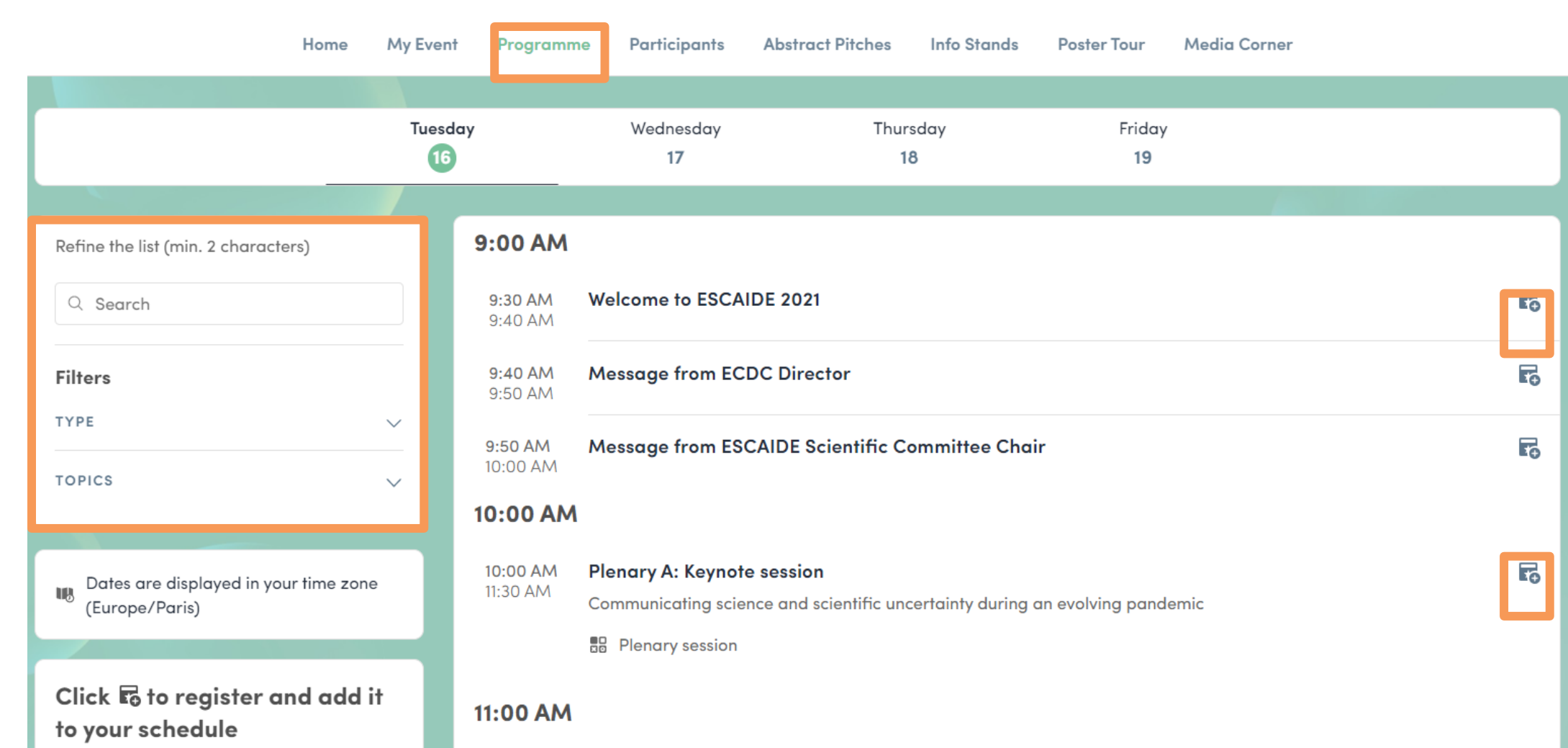
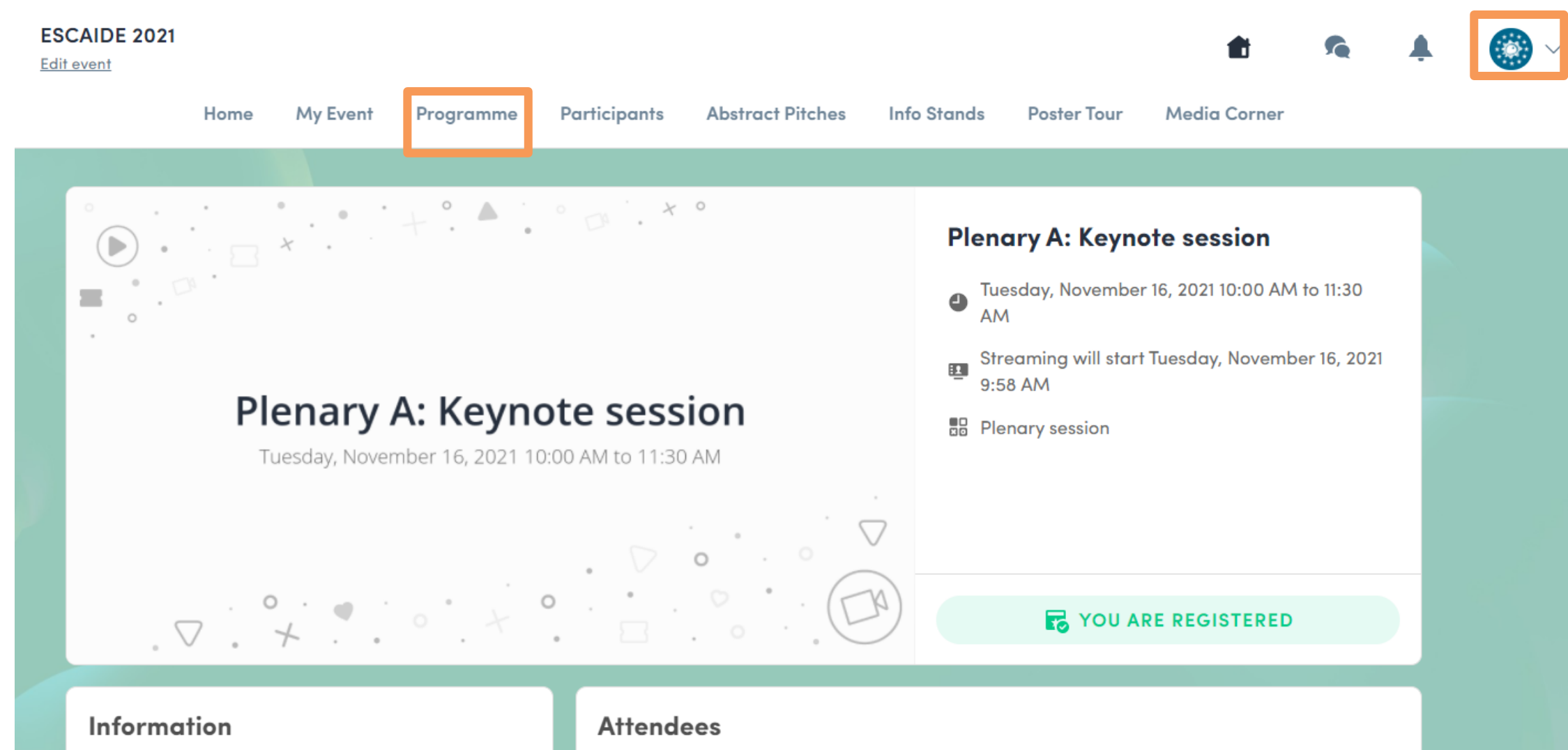
Programme

All information about the sessions at ESCAIDE will be accessible through the **programme page**. **Recordings** will be available at the end of the day so you can watch anything you miss!

You will receive a **notification** before each session. You will see the notifications by clicking on the bell on the up-right corner of your screen.

You can register to a session and add it to **My Event** by clicking on . Registered sessions are available in your schedule under the tab **My Event**.

You can find sessions by using the **search bar** and **filters** located on the left side of the screen.

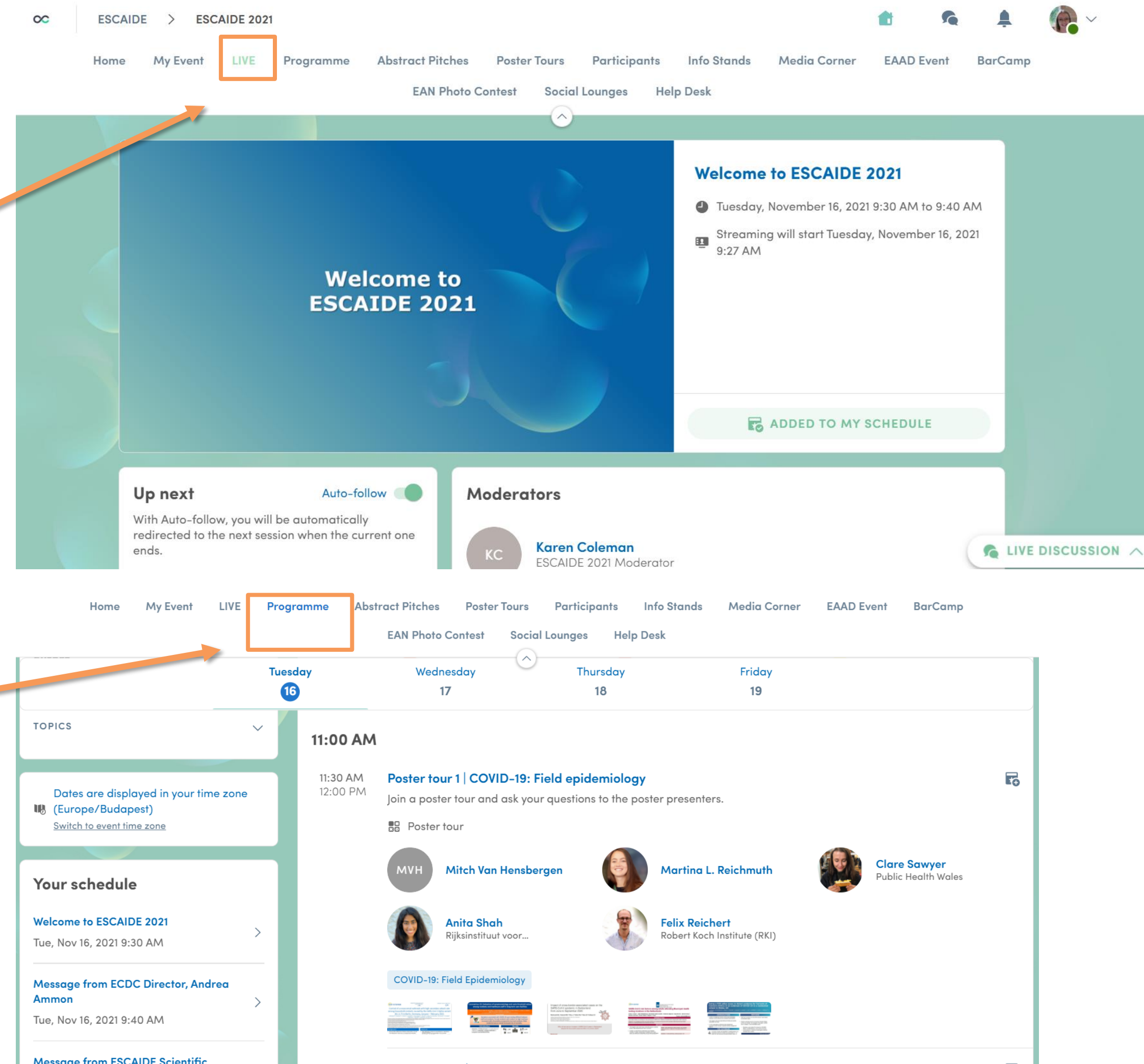


Attending sessions

You can attend sessions by clicking on the **session** from the **programme page**.

You can also always see what session is currently taking place in the **LIVE** page – some sessions will be streamed directly here.

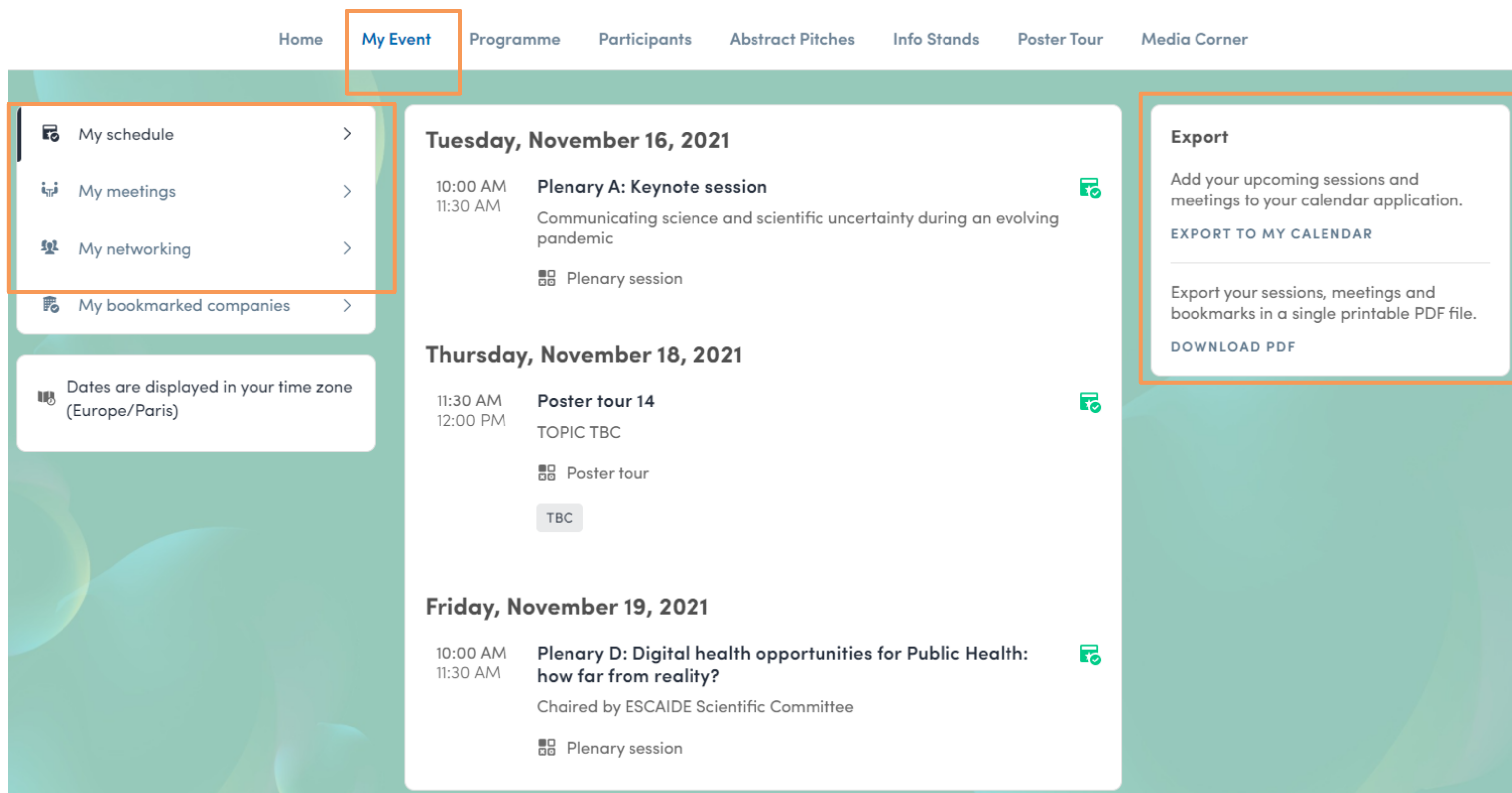
In other sessions, all participants join a MS Teams meeting, these include: all poster tours, Career Compass, BarCamp, and the EAN events. These can be accessed by visiting the **session pages** from the **programme page**, but it will still be indicated on the **LIVE** page that these are taking place.



My Event

On the **My Event** page you will find your curated schedule. Sessions will appear here when you **bookmark** them from the programme tab or sessions pages, and so will **meetings** you set up with other participants.

You can **export your schedule** by clicking **Export to my calendar** or **Download PDF**.




Home **My Event** Programme Participants Abstract Pitches Info Stands Poster Tour Media Corner

My Event


- My schedule >
- My meetings >
- My networking >
- My bookmarked companies >

Dates are displayed in your time zone (Europe/Paris)


Tuesday, November 16, 2021

10:00 AM 11:30 AM **Plenary A: Keynote session** 
Communicating science and scientific uncertainty during an evolving pandemic
Plenary session

Thursday, November 18, 2021

11:30 AM 12:00 PM **Poster tour 14** 
TOPIC TBC
Poster tour
TBC

Friday, November 19, 2021

10:00 AM 11:30 AM **Plenary D: Digital health opportunities for Public Health: how far from reality?** 
Chaired by ESCAIDE Scientific Committee
Plenary session

Export

Add your upcoming sessions and meetings to your calendar application.

[EXPORT TO MY CALENDAR](#)

Export your sessions, meetings and bookmarks in a single printable PDF file.

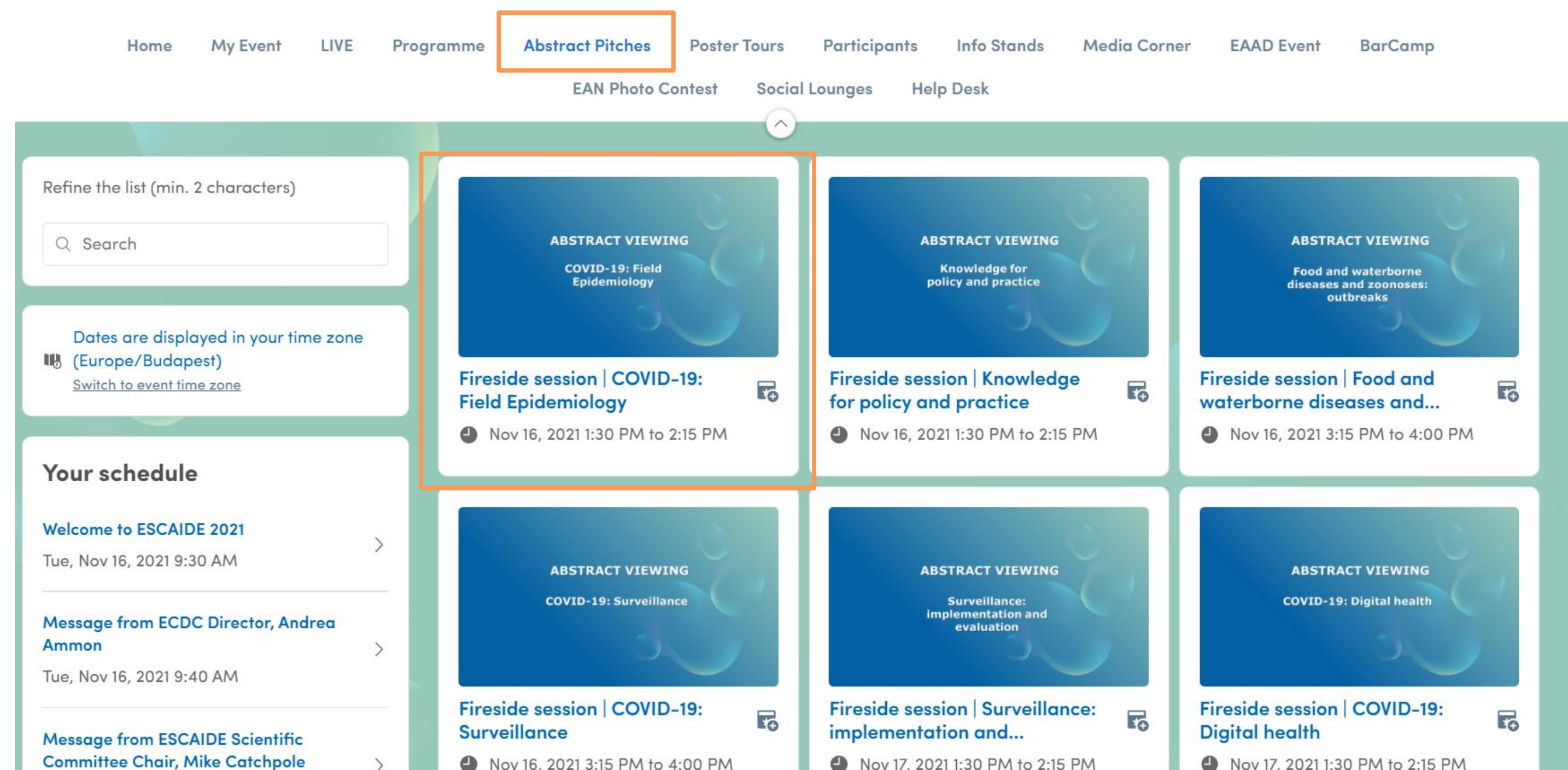
[DOWNLOAD PDF](#)

Abstract pitches

View the recordings of **abstract pitches** presented at ESCAIDE 2021.

These can be **accessed at any time**, but there is also dedicated time in the programme as part of **Fireside sessions** to watch abstracts from the session that will be discussed in the live Q&A. Abstracts are grouped by **Fireside session** and are displayed with the full text abstract, fireside session information and information about the researchers. You can get in touch with presenters to ask questions at any time.

After the sessions you can **vote** for the **best abstract pitch** in that session – the pitch with the most votes across the conference will be announced in the closing ceremony.



Home My Event LIVE Programme **Abstract Pitches** Poster Tours Participants Info Stands Media Corner EAAD Event BarCamp

EAN Photo Contest Social Lounges Help Desk

Refine the list (min. 2 characters)

Search

Dates are displayed in your time zone (Europe/Budapest) [Switch to event time zone](#)

Your schedule

Welcome to ESCAIDE 2021
Tue, Nov 16, 2021 9:30 AM

Message from ECDC Director, Andrea Ammon
Tue, Nov 16, 2021 9:40 AM

Message from ESCAIDE Scientific Committee Chair, Mike Catchpole

ABSTRACT VIEWING
COVID-19: Field Epidemiology
Fireside session | COVID-19: Field Epidemiology
Nov 16, 2021 1:30 PM to 2:15 PM

ABSTRACT VIEWING
Knowledge for policy and practice
Fireside session | Knowledge for policy and practice
Nov 16, 2021 1:30 PM to 2:15 PM

ABSTRACT VIEWING
Food and waterborne diseases and zoonoses: outbreaks
Fireside session | Food and waterborne diseases and...
Nov 16, 2021 3:15 PM to 4:00 PM

ABSTRACT VIEWING
COVID-19: Surveillance
Fireside session | COVID-19: Surveillance
Nov 16, 2021 3:15 PM to 4:00 PM

ABSTRACT VIEWING
Surveillance: implementation and evaluation
Fireside session | Surveillance: implementation and...
Nov 17, 2021 1:30 PM to 2:15 PM

ABSTRACT VIEWING
COVID-19: Digital health
Fireside session | COVID-19: Digital health
Nov 17, 2021 1:30 PM to 2:15 PM

Poster Tour

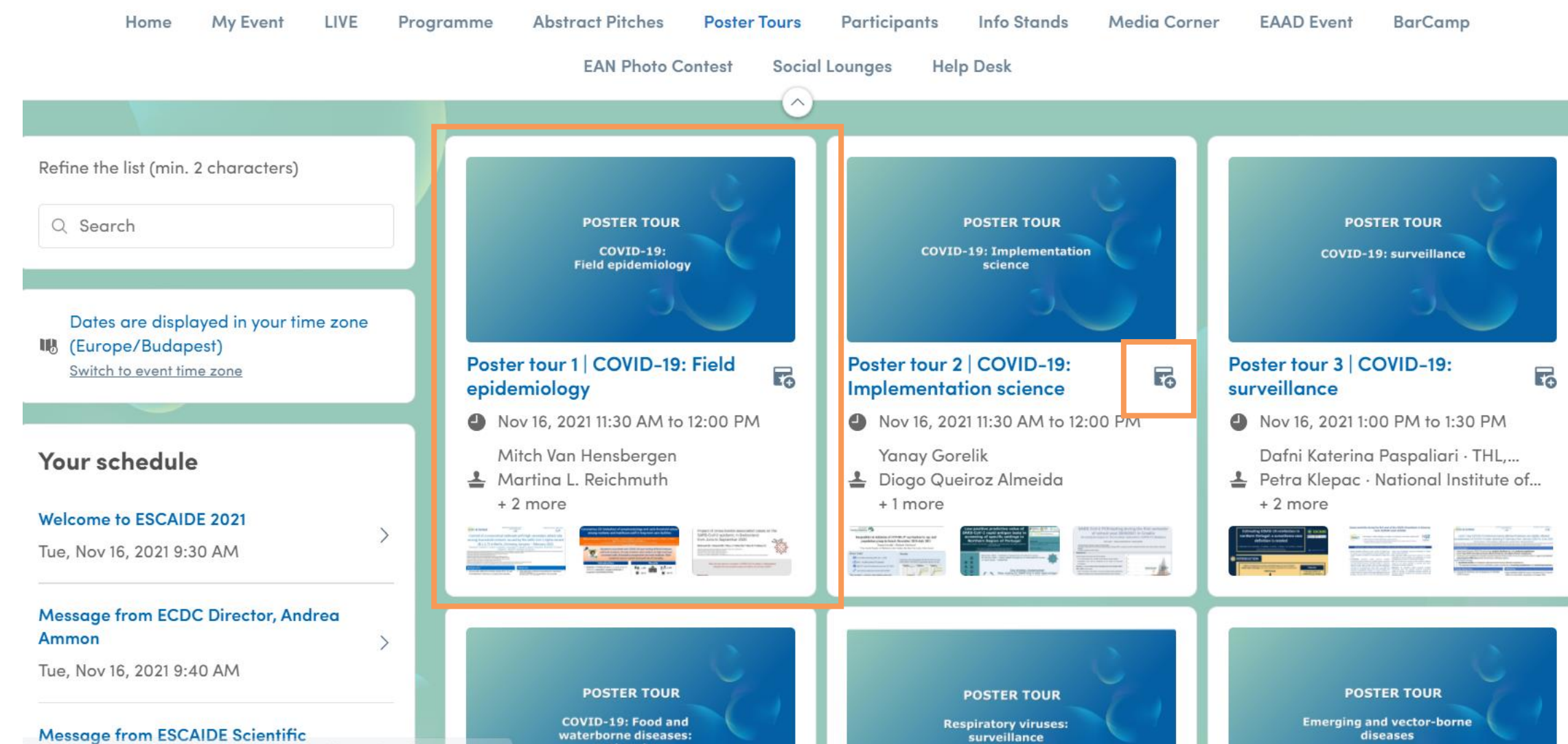
View the **exhibition** of all posters presented at ESCAIDE 2021.

Posters will be presented during live **Poster tours** – it's a good idea to familiarise yourself with the posters before the sessions. Posters are grouped by tour and accompanied by information about the researchers (you can contact them at any time) and the *poster tour* that it will be part of.

After the sessions you can **vote for the best poster** in that session – the poster with the most votes across the conference will be announced in the closing ceremony.

Registration

A Poster Tour session can host up to **100 participants** connected at the same time (including the presenters and the moderators), so you need to register for a place by clicking on 



Info stands


Find out more about **organisations** at ESCAIDE – see their work, who they are and get in touch!

Home My Event LIVE Programme Abstract Pitches Poster Tours Participants **Info Stands** Media Corner EAAD Event BarCamp

EAN Photo Contest Social Lounges Help Desk

Refine the list (min. 2 characters)

Search

Click  to bookmark your favorites


Bookmark companies that interest you ahead of the event. You'll find your selection on the app when it's time to connect on-site or online during the hybrid or virtual event.


INFO-STAND


ECDC


ECDC Continuous Professional...


EPIET Alumni Network (EAN)


EU Initiative on Health Security and MediPIET



Europe's journal on infectious disease...


European Respiratory Society


European Society for Clinical Virology


European Society of Clinical Microbiology a...


GOARN


PANDEM-2


TEPHINET


The ECDC fellowship


Europe's journal on infectious disease epidemiology, prevention and control
INFO-STAND

 BOOKMARK

Information

Eurosurveillance is a European peer-reviewed scientific journal devoted to the epidemiology, surveillance, prevention and control of communicable diseases, with a focus on such topics that are of relevance to Europe. It is a weekly online journal, with 50 issues per year published on Thursdays, and features short rapid communications, longer in-depth research articles, surveillance and outbreak reports, reviews and

[See more](#)

Social media

Contact details

@ eurosurveillance@ecdc.europa.eu

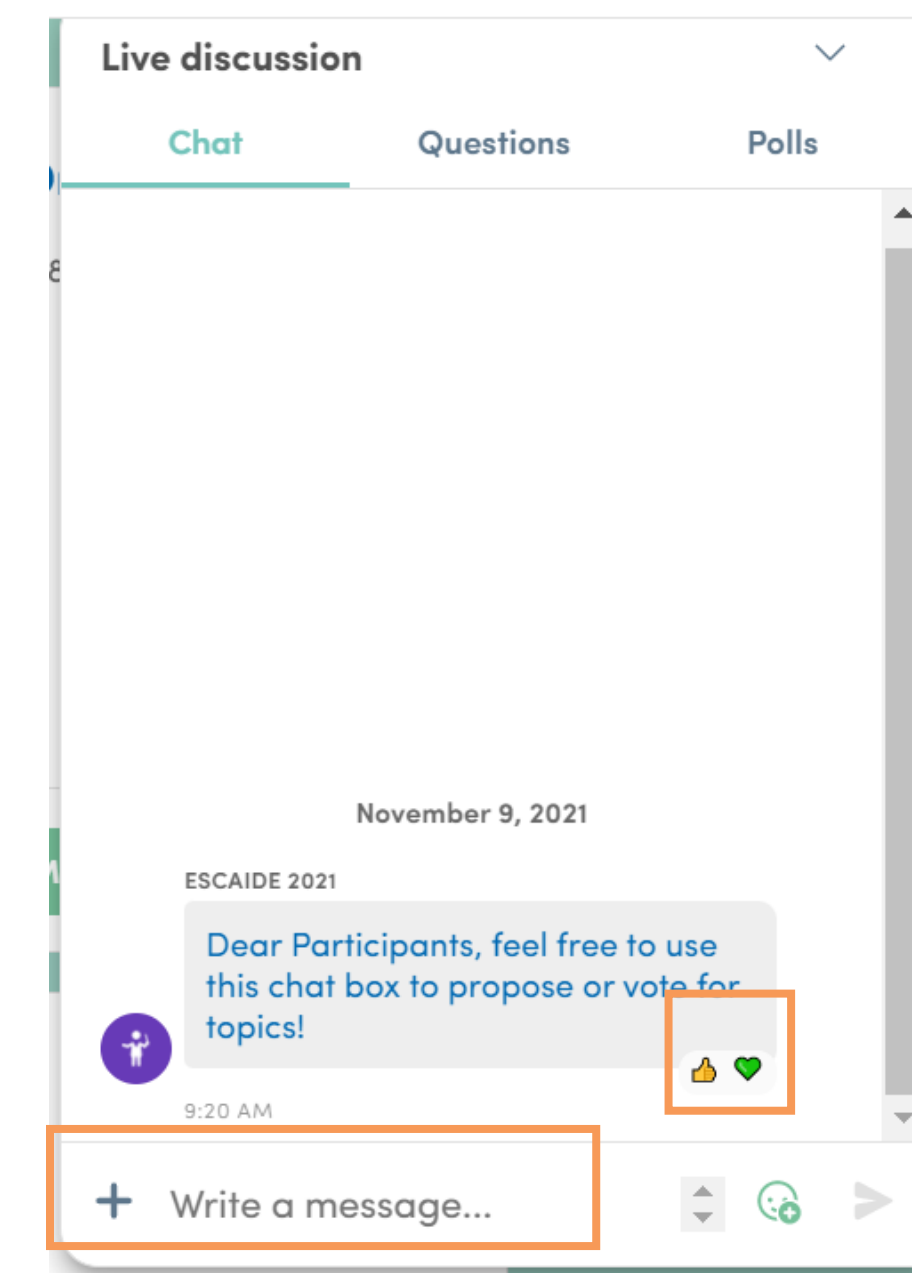
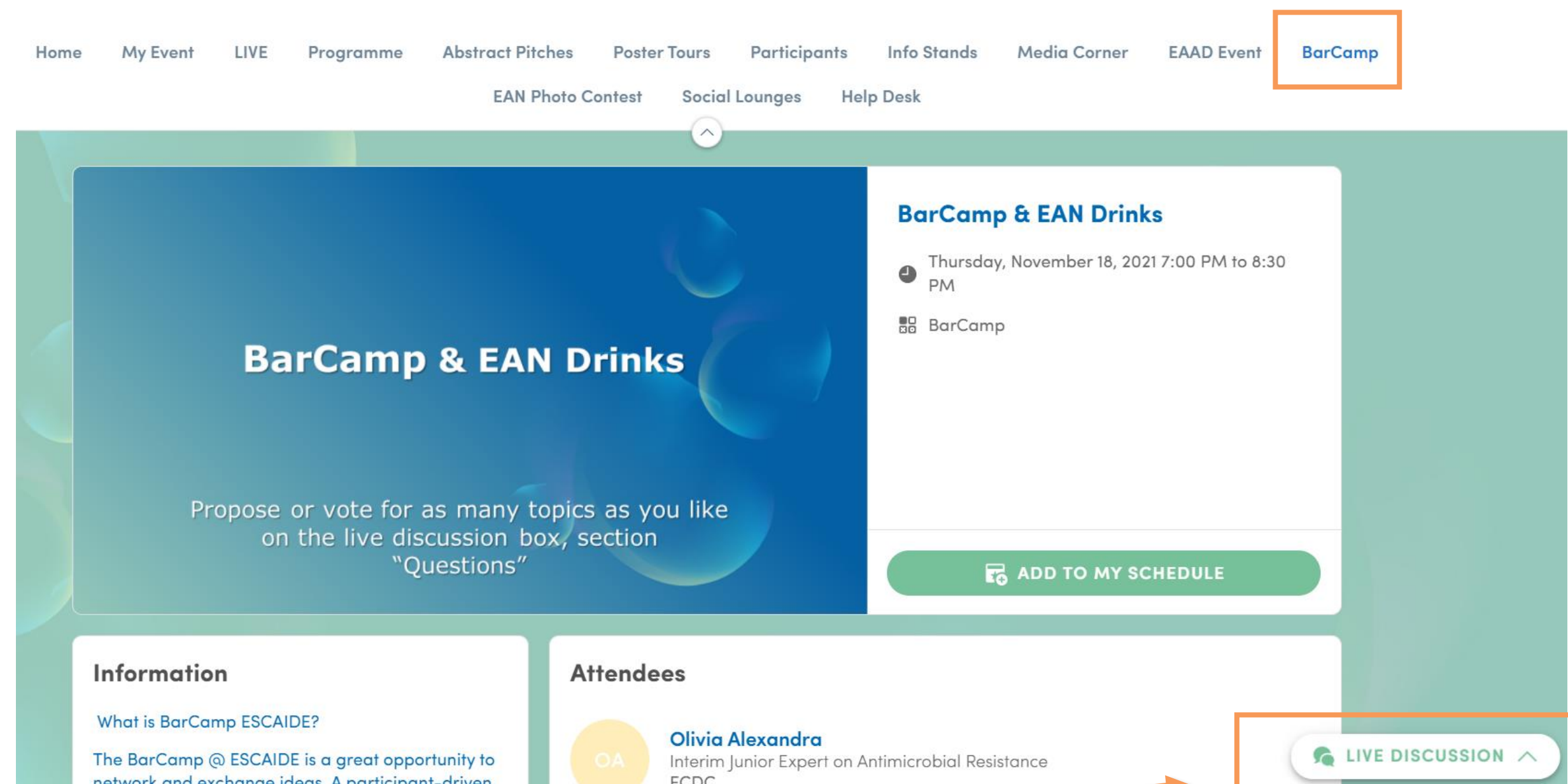
<https://www.eurosurveillance.org/>

- Publisher: European Centre for Disease Prevention and Control (ECDC)

BarCamp

BarCamp is a participant-driven event where the **audience defines the agenda** based on what they want to discuss, the BarCamp offer opportunities to explain puzzling findings, overcome data challenges or simply explore new ideas.

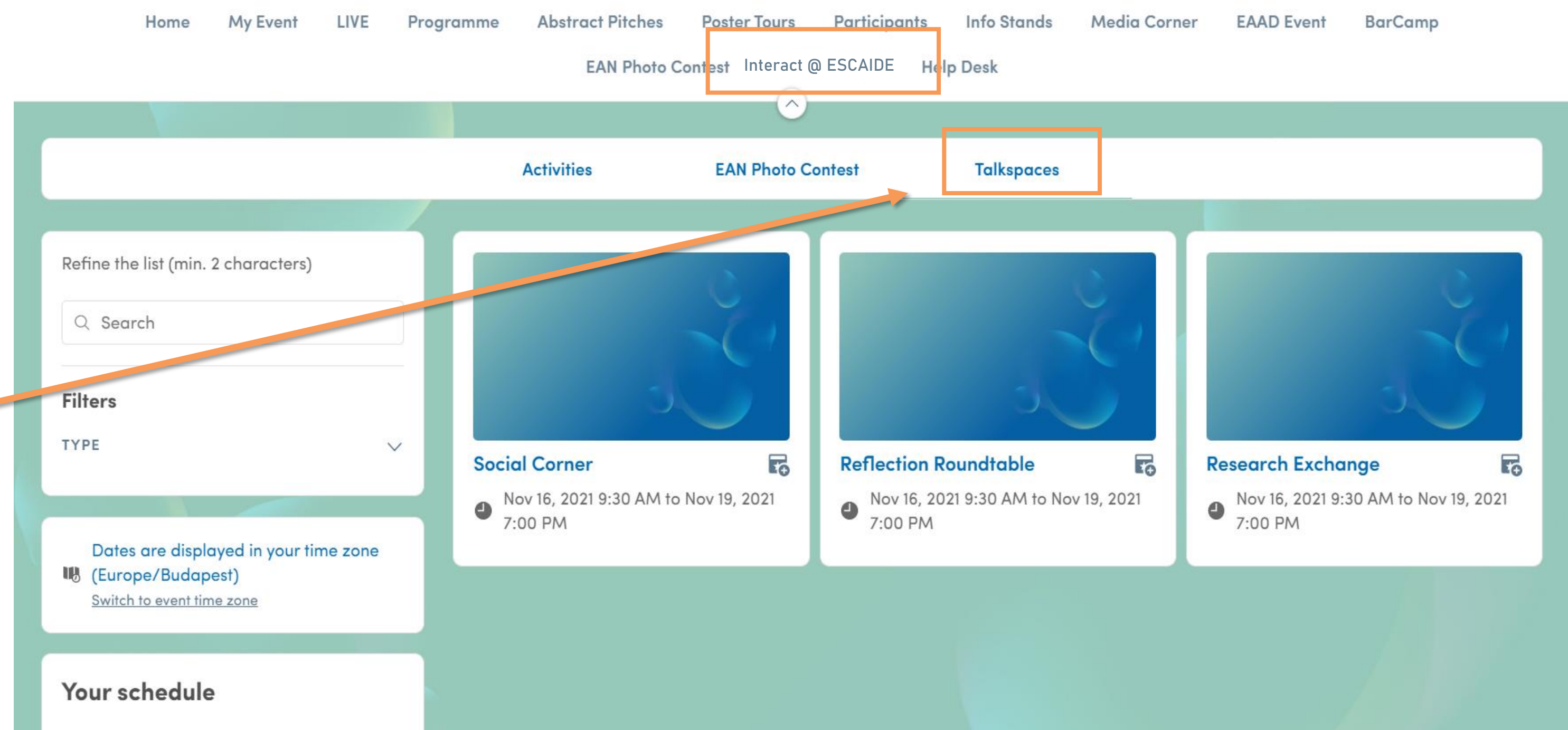
In the lead up to the live event (18 November from 19.00 to 20.30 CET) you can **suggest topics** for discussion by visiting this page and clicking on the 'live discussion' pop-up in the bottom right and 'like' others' suggestions that you want to be included!



Interact @ ESCAIDE

Get involved in the **EAN Photo Contest** or take the **ESCAIDE Personality Test** to find out how involved you have been at ESCAIDE.

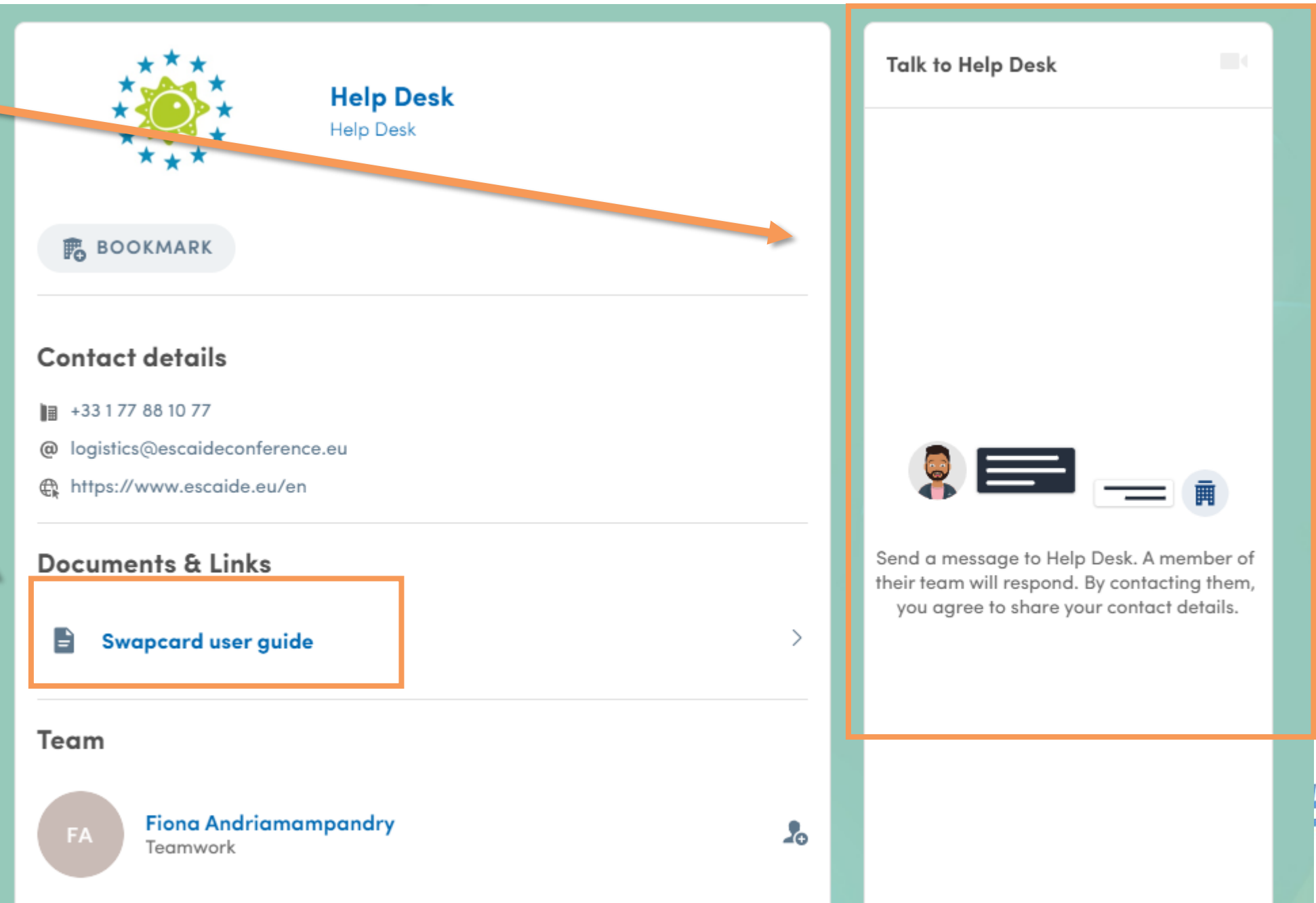
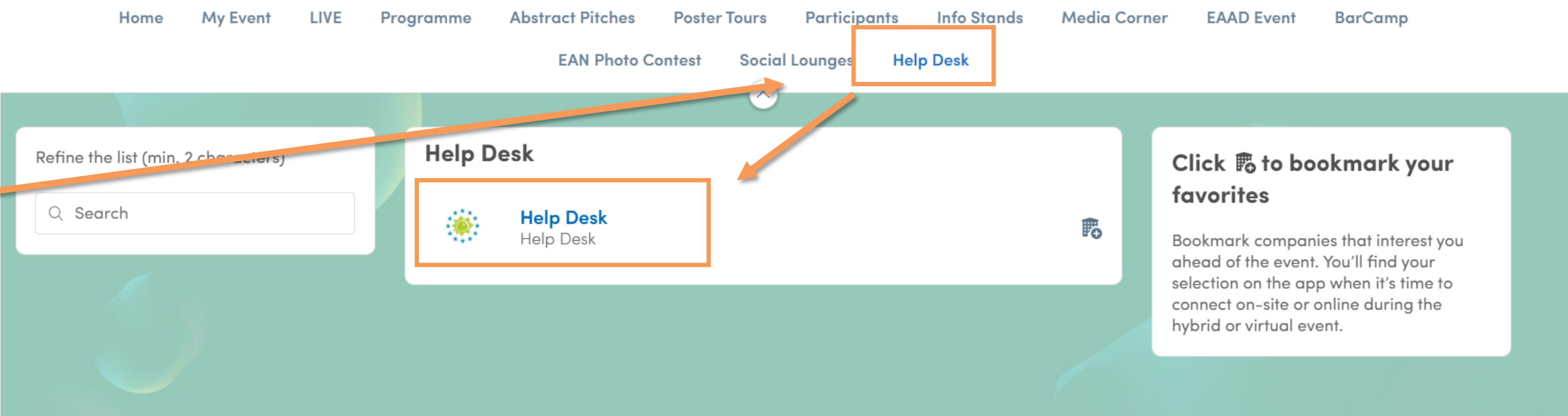
Talkspaces are informal video rooms where everyone is welcome to drop in and out. You can join the **Social Corner** for a coffee or over lunch for a video chat with other participants, the **Reflection Roundtable** is open all day to allow you to reflect on sessions in the programme and continue discussions, and anyone can use the **Research Exchange** as a podium to share their research with others.



Help Desk

To get support at any time, visit the **Help Desk tab** and click on the **Help Desk button**.

From here you will be able to access this **Swapcard user guide** and **message** the Help Desk for support

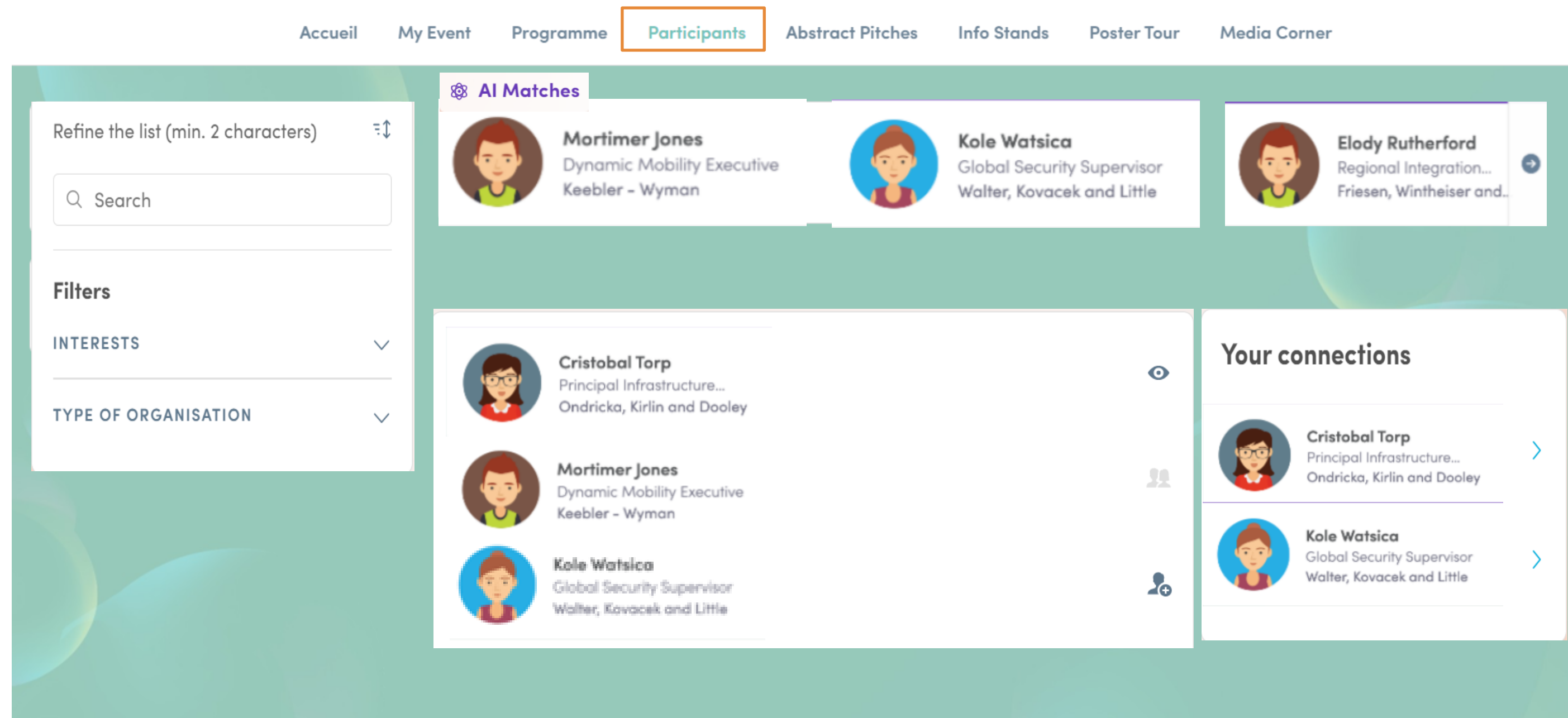


Getting invovled and networking

Networking

From the home page or the top navigation bar you can access the **Participant** lists, where you can search and find people to connect with. Please note that you first need to send a **connection request** before being able to chat or start a video call.

A **matchmaking feature** also identifies the best matches and suggests who to meet. The more complete your profile is, the more efficient the matchmaking will be.



The screenshot displays the 'Participants' section of the ESCAIDE 2021 website. The top navigation bar includes links for 'Accueil', 'My Event', 'Programme', 'Participants' (highlighted), 'Abstract Pitches', 'Info Stands', 'Poster Tour', and 'Media Corner'. On the left, a sidebar allows users to 'Refine the list (min. 2 characters)' with a search bar and filters for 'INTERESTS' and 'TYPE OF ORGANISATION'. The main content area is titled 'AI Matches' and shows a list of suggested participants. Three participants are visible in the top row: Mortimer Jones (Dynamic Mobility Executive, Keebler - Wyman), Kole Watsica (Global Security Supervisor, Walter, Kovacek and Little), and Elody Rutherford (Regional Integration..., Friesen, Wintheiser and...). Below this, a larger list shows Cristobal Torp (Principal Infrastructure..., Ondricka, Kirlin and Dooley), Mortimer Jones, and Kole Watsica. On the right, a 'Your connections' section lists Cristobal Torp and Kole Watsica, each with a blue arrow indicating a connection request or action.

How to send a connection request



Nathan Garnett
Director
Media 10

Connect with Nathan

Sending a connection request with a message is three times more likely to be accepted.

SEND CONNECTION REQUEST

Meet Nathan

Select a time slot to set up a meeting with Nathan.

Sunday, February 8, 2021

1:30 PM	2:30 PM	3:00 PM	3:30 PM	4:00 PM	4:30 PM
5:00 PM	5:30 PM	6:00 PM	6:30 PM	7:00 PM	7:30 PM
8:00 PM	8:30 PM	9:00 PM	9:30 PM	10:00 PM	10:30 PM

To send a connection request, go to a participant's profile and click the "**Send connection request**" button.

Tip: Add a note to your connection request to introduce yourself and explain the reason for your request.

You will be able to find a full list of your connections in "**My Event**" under "**My Networking**."

Note: Accepting a meeting will automatically make the person who requested the meeting one of your connections with access to your complete profile.

How to request a virtual meeting

- 1 Access a profile
- 2 Click on one of the suggested meetings slots.
For more slots, click on « [See more slots](#) »
- 3 After selecting a slot, write a note to the person you would like to meet.
- 4 One done, click on « [Send meeting request](#) ».



Nathan Garnett

Director

Media 10

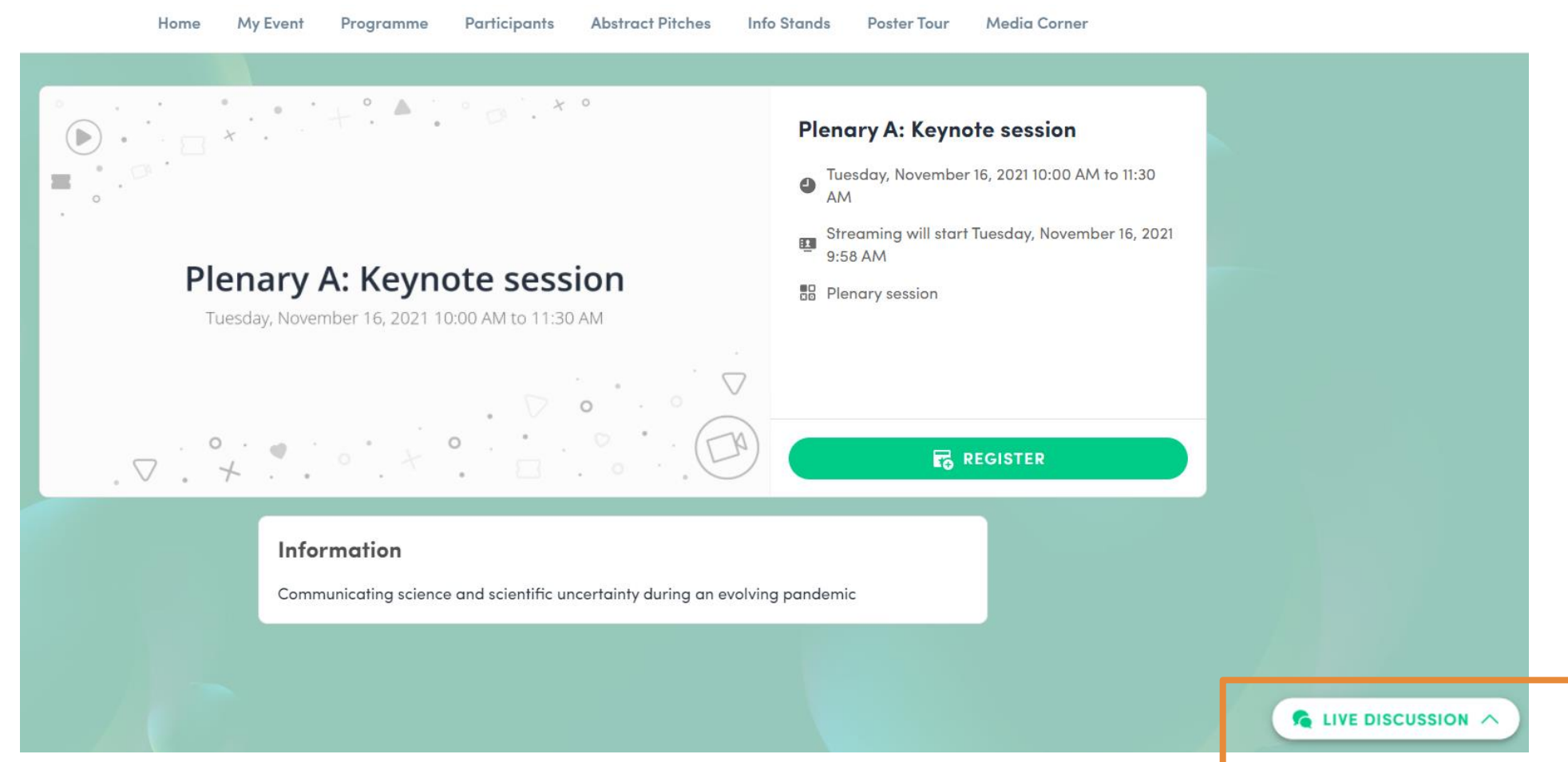
Meet Nathan

Select a time slot to set up a meeting with Nathan.

Sunday, February 8, 2022

1:30 PM	2:30 PM	3:00 PM	3:30 PM	4:00 PM	4:30 PM
5:00 PM	5:30 PM	6:00 PM	6:30 PM	7:00 PM	7:30 PM
8:00 PM	8:30 PM	9:00 PM	9:30 PM	10:00 PM	10:30 PM

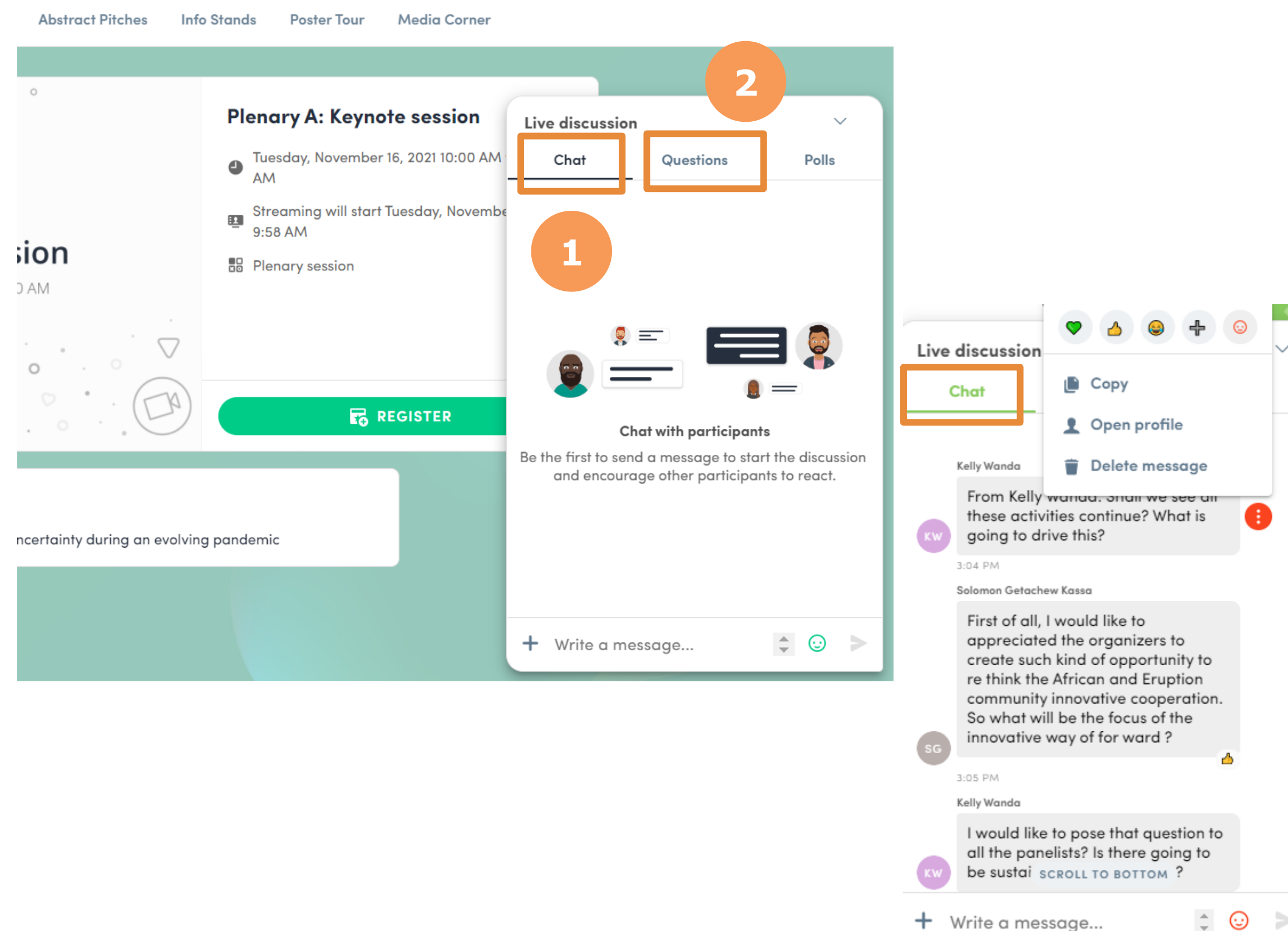
Interact before and during a session



With **Live discussion** participants can:

- 1 **Chat** with other attendees
- 2 **ask questions** by clicking on the **Questions** tab. Questions will be sorted by upvotes where the most liked questions will rise to the top.

If you are a speaker or a moderator, please check the questions listed in the Live discussion before and during your session.



ONLINE

ESCAIDE

European Scientific Conference on Applied Infectious Disease Epidemiology **16-19 November 2021**



Notifications

Check your **messages** and **notifications** received from other people who would like to contact you

You will see the notifications by clicking on the bell on the up-right corner of your screen.



#ESCAIDE2021

Thank you.

For any technical issues contact us at
logistics@escaideconference.eu

For more detailed information,
click **[here](#)** to watch a video tutorial provided by
Swapcard