



GUIDELINES FOR POSTER SESSIONS' PRESENTERS

- All posters should be in electronic format and presented using the designated poster terminal. No other formats of posters will be accepted.
- All poster presentations are allocated 8 minutes each (3 minutes to go over the poster content and up to 5 minutes question time). It is of utmost importance that you do not exceed the 8 min you have to present your work; otherwise the moderator will interrupt your poster presentation.
- All poster presenters should if possible stay by the terminal after their presentation for more questions and answers from the participants.
- All posters should be submitted before the start of ESCAIDE, i.e. by 20 November 2019. On-site submission won't be possible. Please follow the poster format instructions (below).

All poster presenters should arrive at their poster session terminal at least 10 minutes before the start of the session in order to meet the moderator and become familiar with the room's audio-visual aids and layout. Your poster will be electronically available in the room where your presentation takes place.

Please consult the programme to check the date and time of your presentation. The programme is available at www.escaide.eu. If you need to contact the ESCAIDE organisers, please send an email to escaide.conference@ecdc.europa.eu.

Preview your E-Poster

The terminals for viewing E-Posters will be available throughout the venue. Via these you can access and view all posters using search or simply by browsing.

Please use any of these terminals to preview your E-Poster ahead of your session. In the poster room you will find a poster information desk, where you can ask questions, receive guidance and assistance.

Your poster will be available during the duration of ESCAIDE. All posters will be deleted from our submission platform on 16 December 2019. Therefore we ask you to keep a copy for yourself.

Making the most of your poster

In order to facilitate more interactions and collaborations, the poster system allows participants to contact you via e-mail through the conference app, leaving questions on your poster(s), comments or collaboration requests. They could also download their favorite posters directly through the conference app.

If you prefer:

- to prevent participants from downloading your poster, or
- to prevent publication of your poster on the ESCAIDE website after the conference

you have the possibility to indicate this when submitting your poster in the e-poster submission platform by ticking the boxes corresponding to these statements.

Policy on notification of funding/potential Conflicts of Interest

In order to support transparency, all posters should include a specific section/footnote to indicate all sources of funding and potential Conflicts of Interest for the work presented at ESCAIDE.

E-Poster format & the E-Poster system

This year, ESCAIDE will work with [AppInConf](#) to give you the best experience with your E-Poster.

You will be contacted by abstracts.escaide2019@appinconf.com via e-mail, containing a link and credentials to where you can submit your E-Poster. To upload your E-Poster please follow the guidelines/ steps you receive in the email communication.

All posters should be prepared in English. Please submit yours as a 1-page PDF-file in portrait orientation (vertical orientation). Please read the following instructions:

Use one of the below templates as a starting point when making your E-Poster. The presentation will then be saved as single page PDF, without moving content. The text in the templates guide you towards making an easy to understand E-Poster, with pointers on font size and content distribution. Images/photos, graphs and tables are encouraged to be included in the E-Poster. Please note that moving content within PDF (such as video) is no longer widely supported and the possibility to include moving content within the E-Poster for ESCAIDE has also been unsupported and will not work.

If you do not use any of the below templates, the size of the E-Poster should be 1080x1920 pixels (width x height) or set 62.26x110.69 cm in PowerPoint.

When you have finished your PowerPoint, convert it to PDF by clicking File -> Export -> Then select PDF format and click on Save.

Recommended file size is 2MB or less.

Templates

Click on a template to download it:

Scientific Poster template for PowerPoint. (Title: 72 pt, regular)

Name and address of the author (24 pt regular)

This is an example of a poster. Please use the template, but feel free to adjust areas, image and image size, etc. Your poster will be presented electronically on 50" screens.

The conclusion first (headline: 44 pt bold)
The purpose of a poster is to reach out with your message. Capture the reader's interest by starting with the most important thing (the why) first and foremost.

Present what has been done, by whom and the results and conclusions. Keep it short. You must not clutter the message to be lost. Try to make sure the poster gives an any impression. (Body text: 24 pt regular)

Introduction
Many posters are hard to read. Important results are often hidden in too many words. Do not try to bring in everything! Be logical - it's easier to follow the message.

The goal of the poster
Reach your audience! Give interest, curiosity and attention. The poster should act as an ad and not as a report.

Use Images
Illustrative images allow you to remove unnecessary text. Photos capture the interest if you do not have pictures, it's better to write being a little more effort to get it.

Layout, Photography and Printing
Do not underestimate the impact of your impresentation, get help from a professional media agency.

Use images to illustrate results. If you're wondering, the image shows a four-dimensional sphere.

Tip:
If a poster is to be read vertically and at a distance, the letters should be counter-clockwise and use a sans-serif font. Left aligned text is most easily read. Use 40 hyphens per line and 4-6 lines per paragraph.

Present with a list of what's going on in your future research. Please do not add a photo of yourself!

Photo

Responsibility (24 pt bold)
Name: [Name]
Title: [Title]
Address: [Address]

Logo
HospitalUniversity

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Responsibility (24 pt bold)
Name: [Name]
Title: [Title]
Address: [Address]

Logo
HospitalUniversity

Scientific Poster template for PowerPoint. (Title: 60 pt, regular)

Name and address of the author (24 pt regular)

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