

# GUIDE FOR ATTENDEES

# 1. Login / E-mail



You will receive an e-mail with a **button** redirecting to a login page. Your account is automatically pre-created when you registered on the website. A window will then suggest that you create a password to secure your account.



*If you didn't receive anything,  
check your spam box.*

# 1. Login / E-mail

## Welcome, create a password

In order to log in the next time that you want to use the web or mobile app.

Password \*



At least 8 characters





Miranda



EDIT

Miranda DOE  
TW



### ESCAIDE Conference

Nov 26, 2020 - Nov 27, 2020

### Looking for an event?

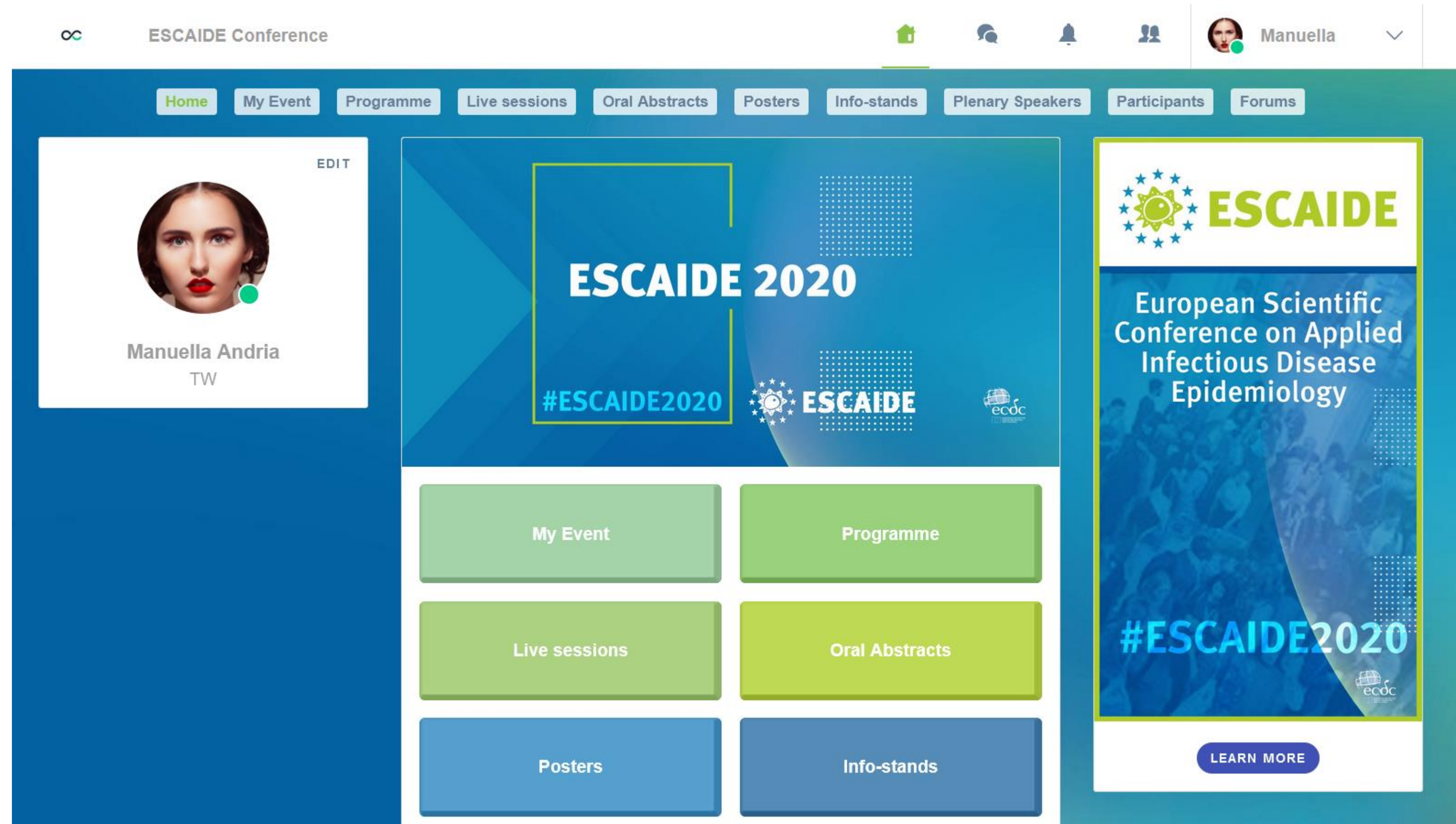
Have you registered but can't find your conference or trade show?

[JOIN AN EVENT](#)

### Organizing events?

Find out how Swapcard lets attendees find the right people, boosts exhibitors' lead generation, helps you create memorable experiences, and boosts your revenues.

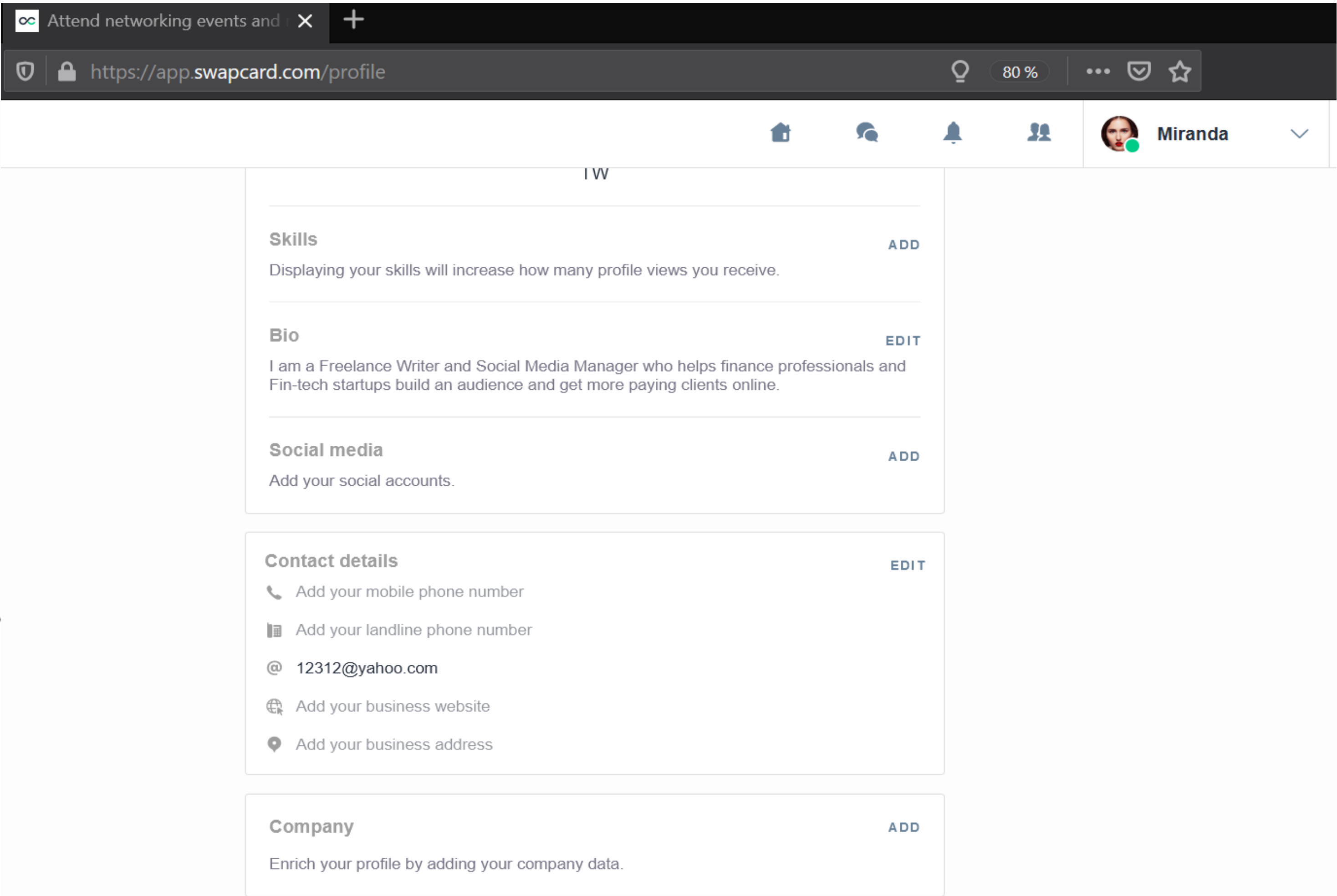
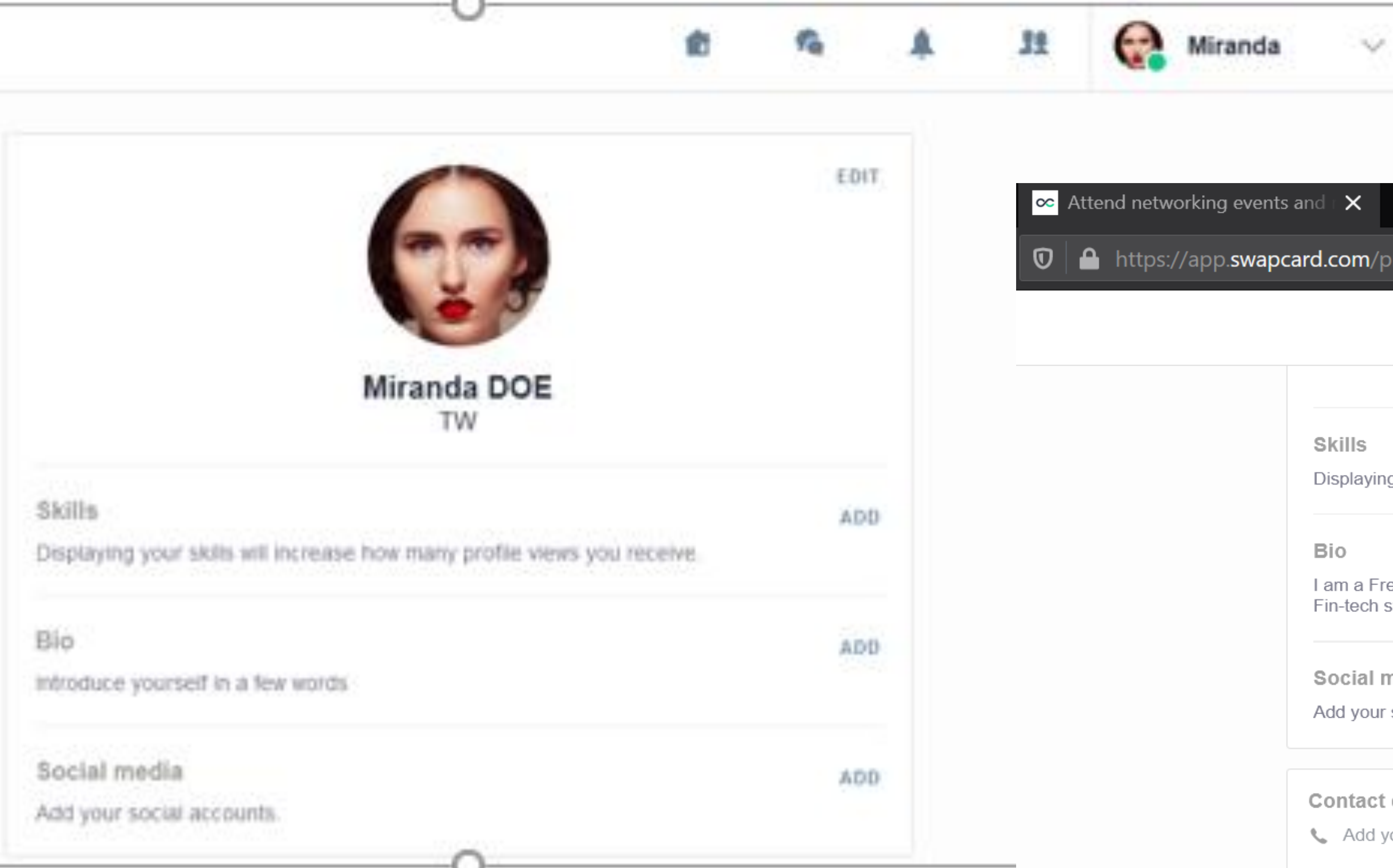
[Learn more](#)



Welcome to **ESCAIDE** online



# 2. Complete your profile



# 3. Attendees & Matchmaking

## Find out who to meet!

1. **Sort** the attendees to see the most relevant results.
2. **Click** on a participant to view their information
3. **Connect** with qualified profiles



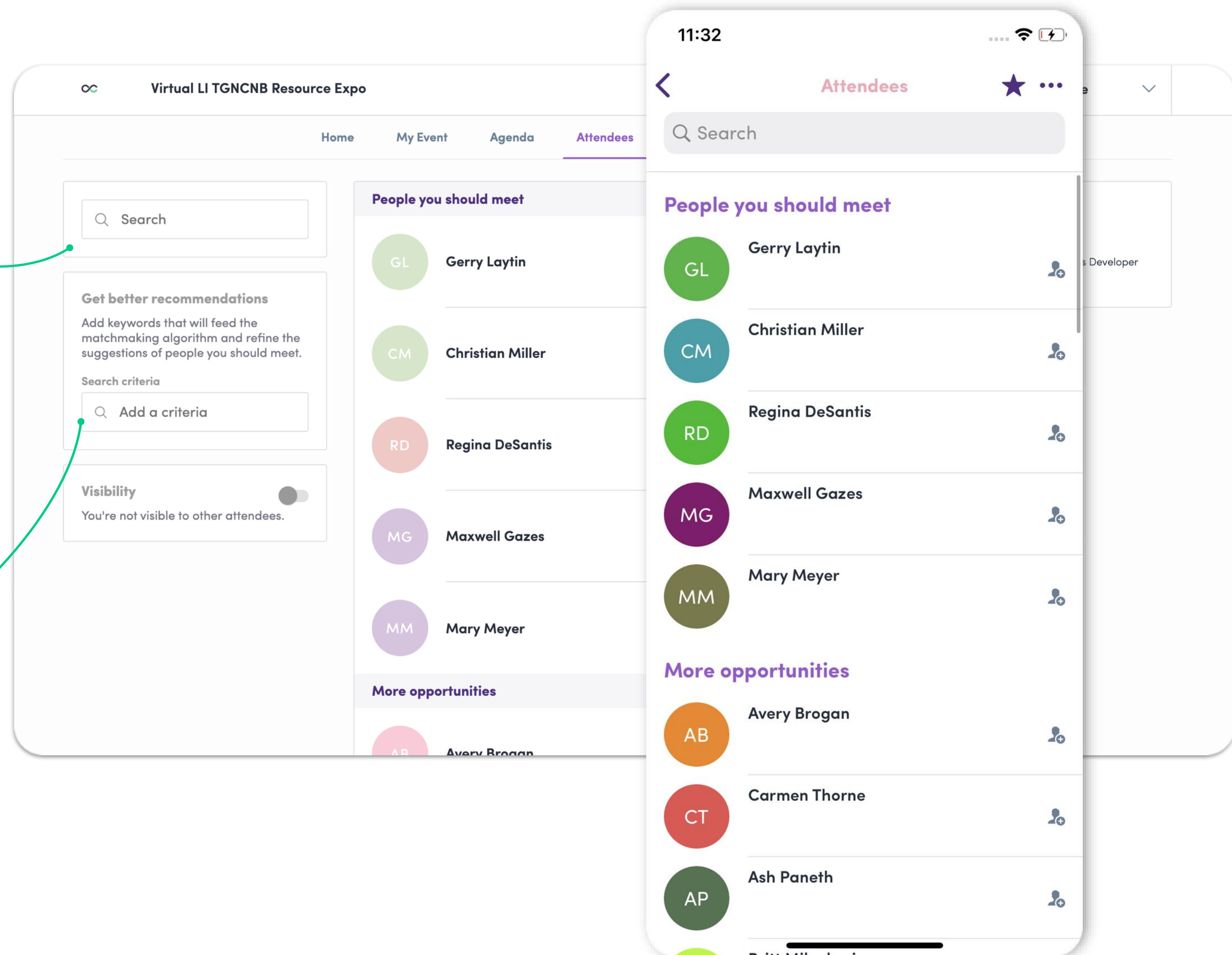
*A personalized connection request (with message) will be 4 times more likely to succeed.*

## AI & Matchmaking

1. **Fill in** your profile information
2. **Enter** your search criteria
3. **Add** the profiles that interest you

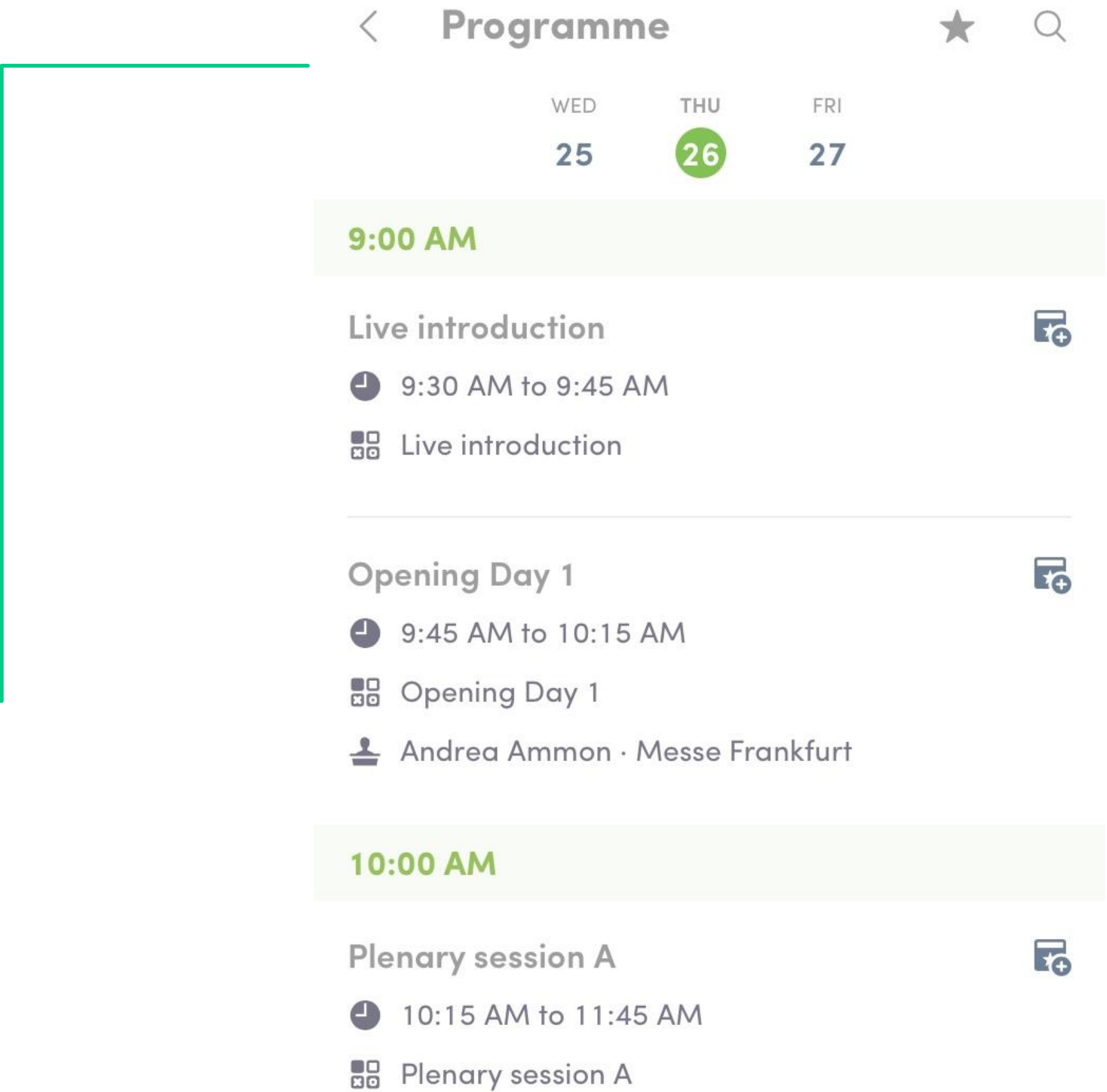
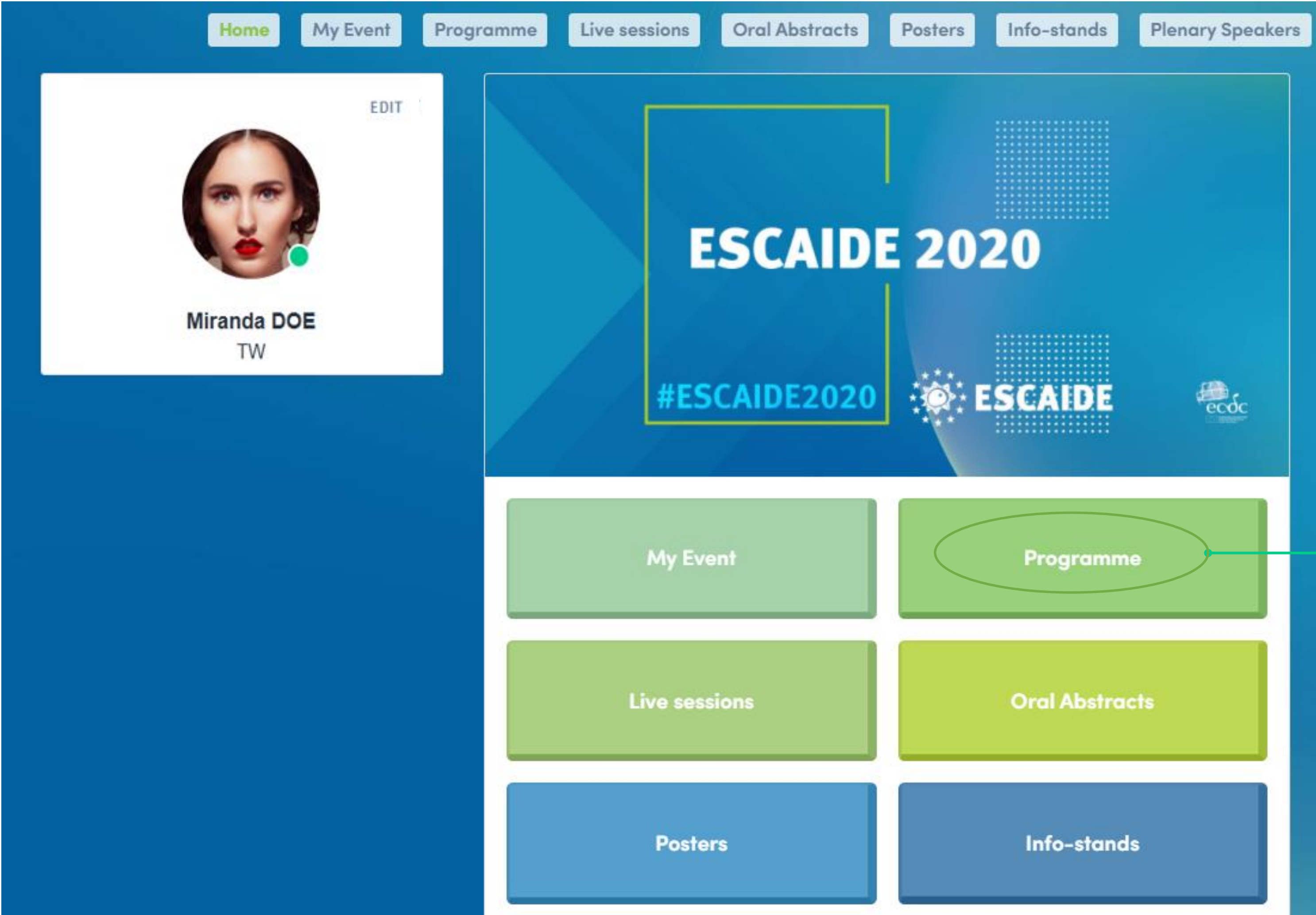


*The more data you enter into the platform, the more efficient the matchmaking will be.*



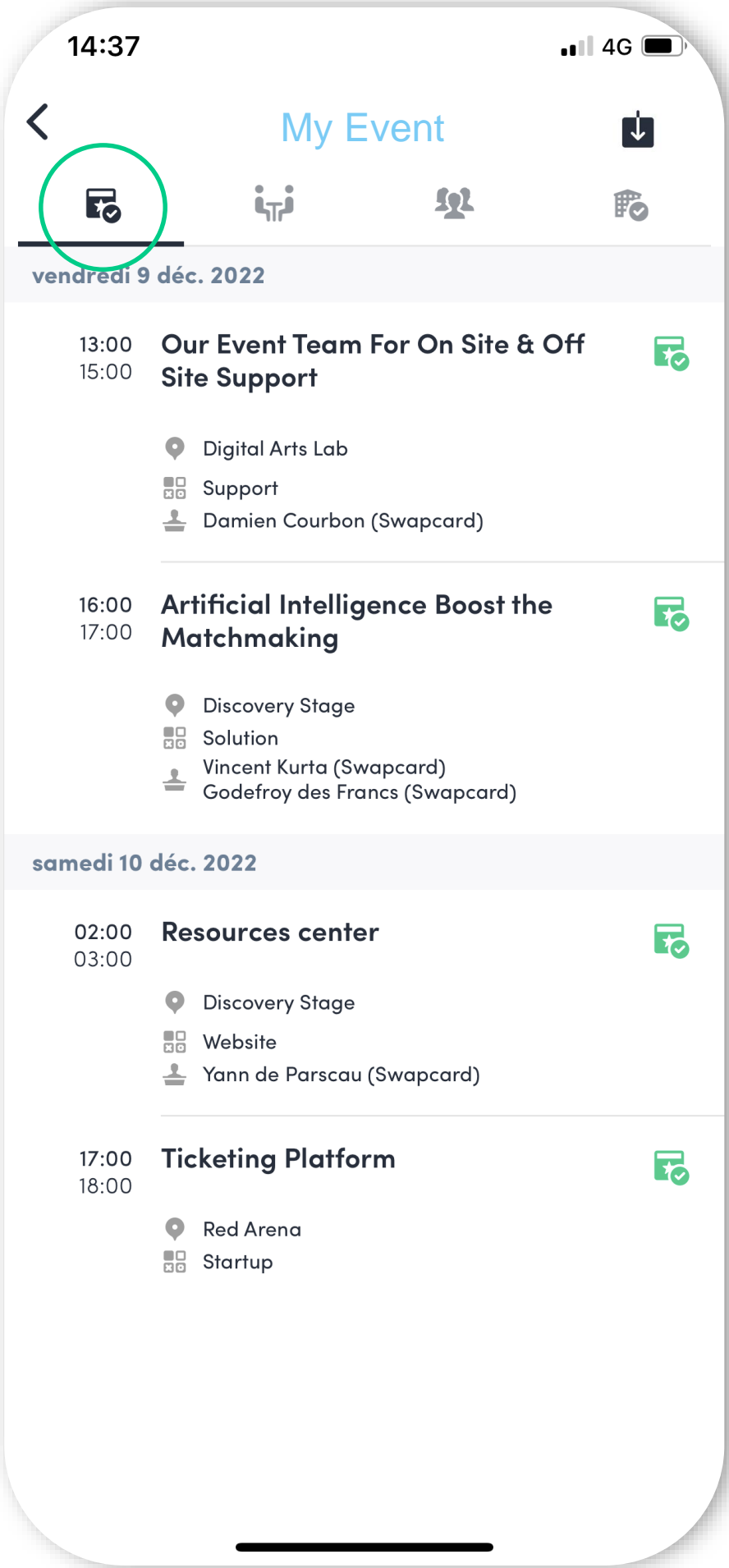
# 4. Programme

In the “**Programme**” section you can see our full programme. You can create your personalised agenda by bookmarking the sessions you plan to attend. When clicking on a session, you can see who is presenting.

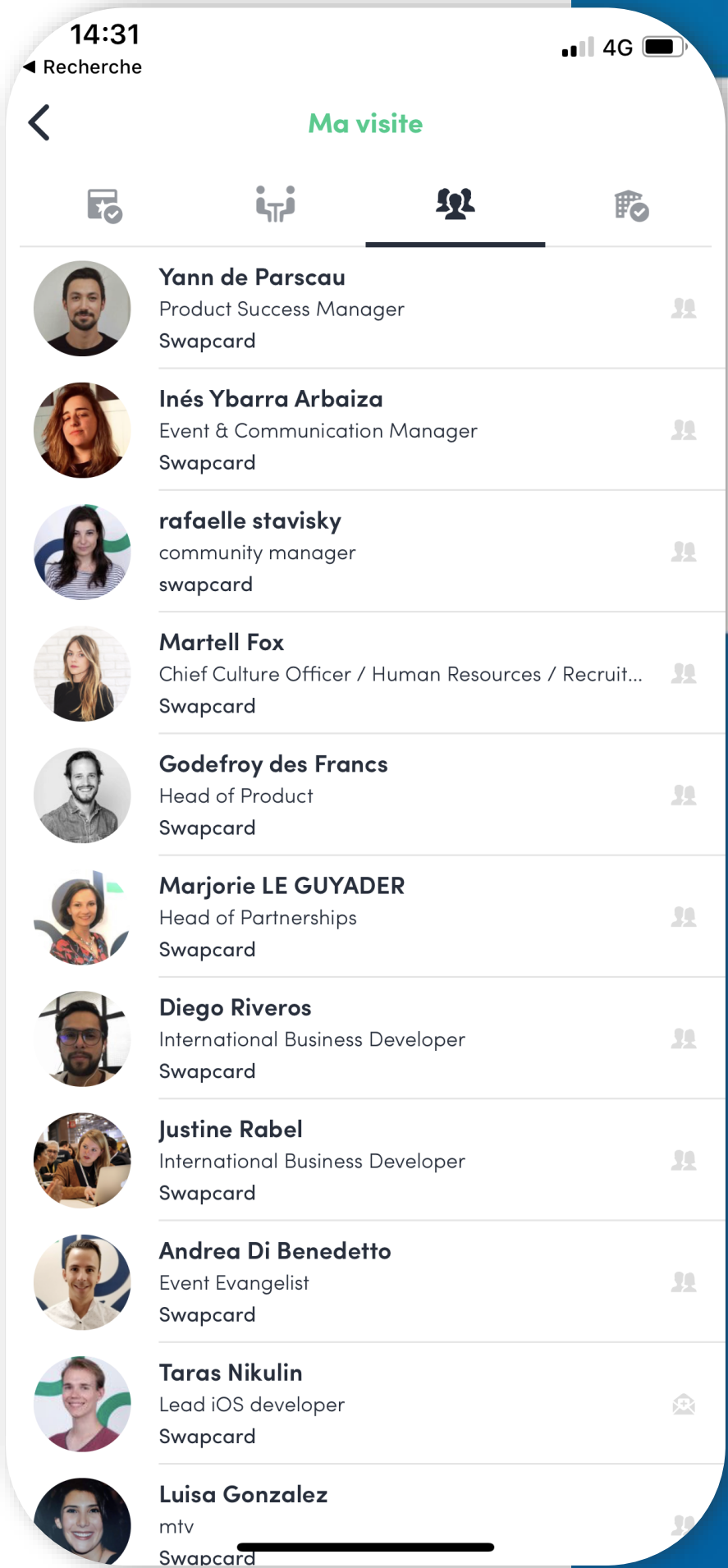




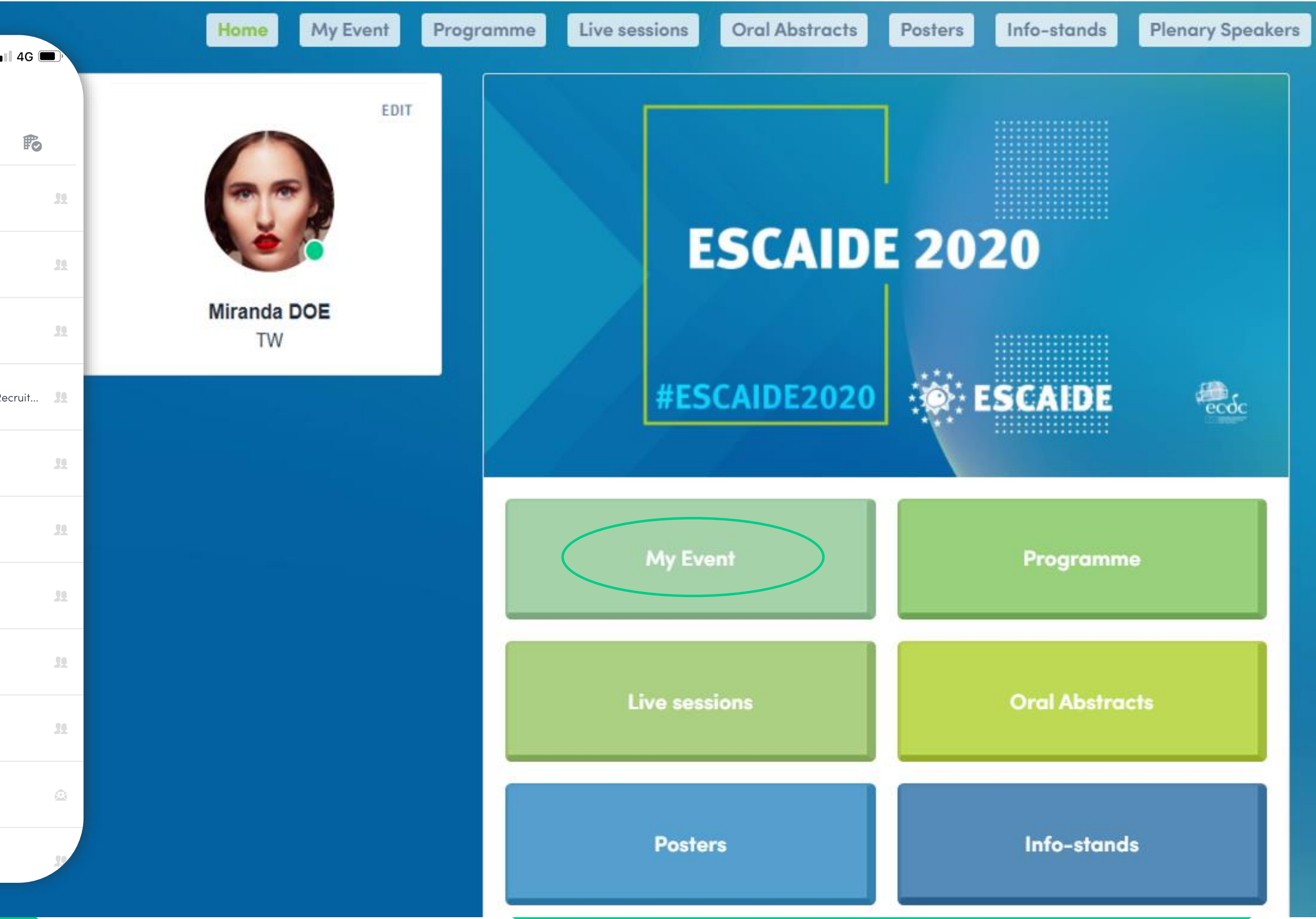
# 5. My Event Button



My Schedule

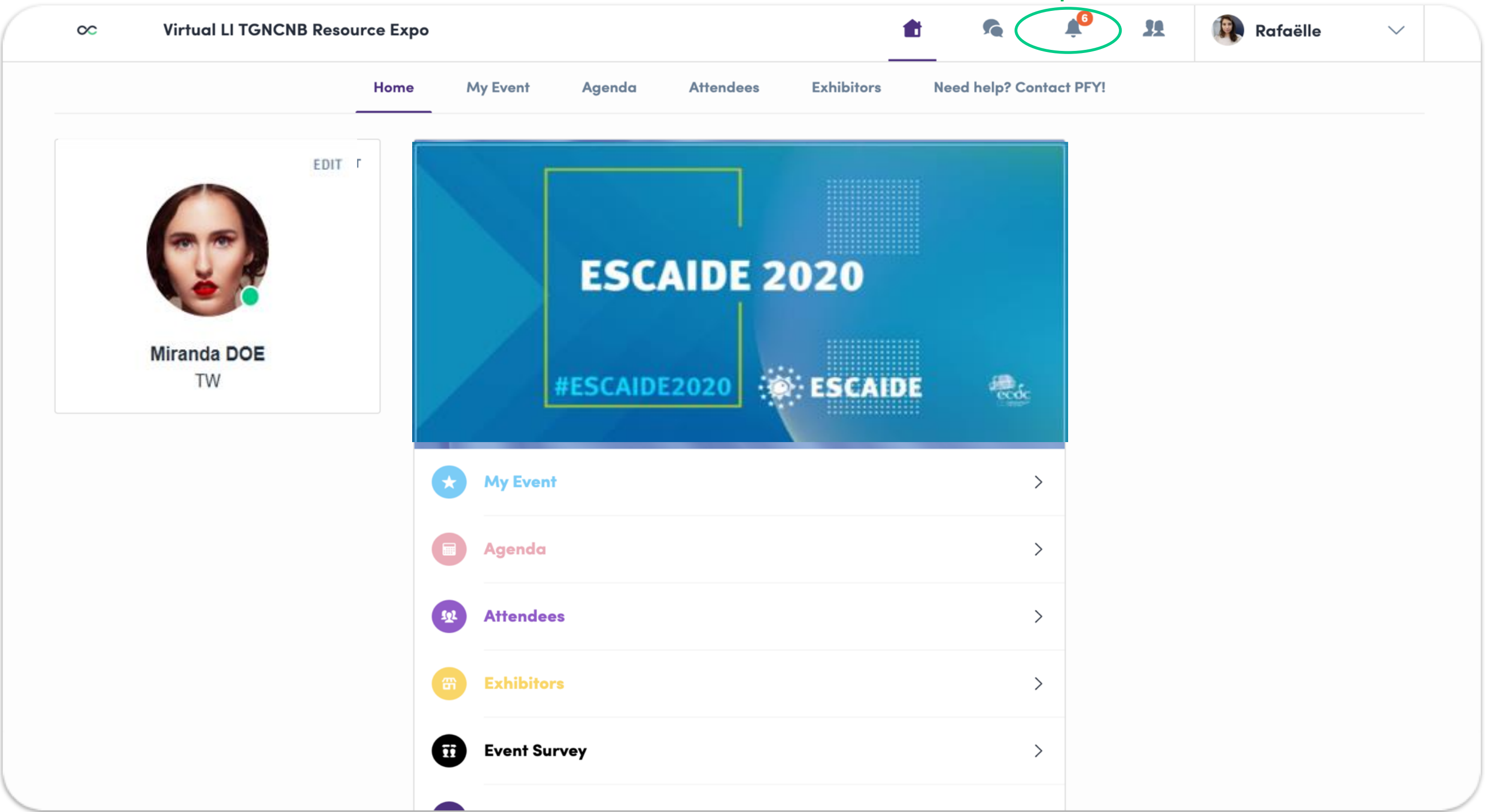


My Contacts



# 6. Notification

Check your messages and notifications received from other people who would like to contact you





# 7. Video meetings & calls

## Video meetings

1 You can choose to have a virtual meeting with someone else.

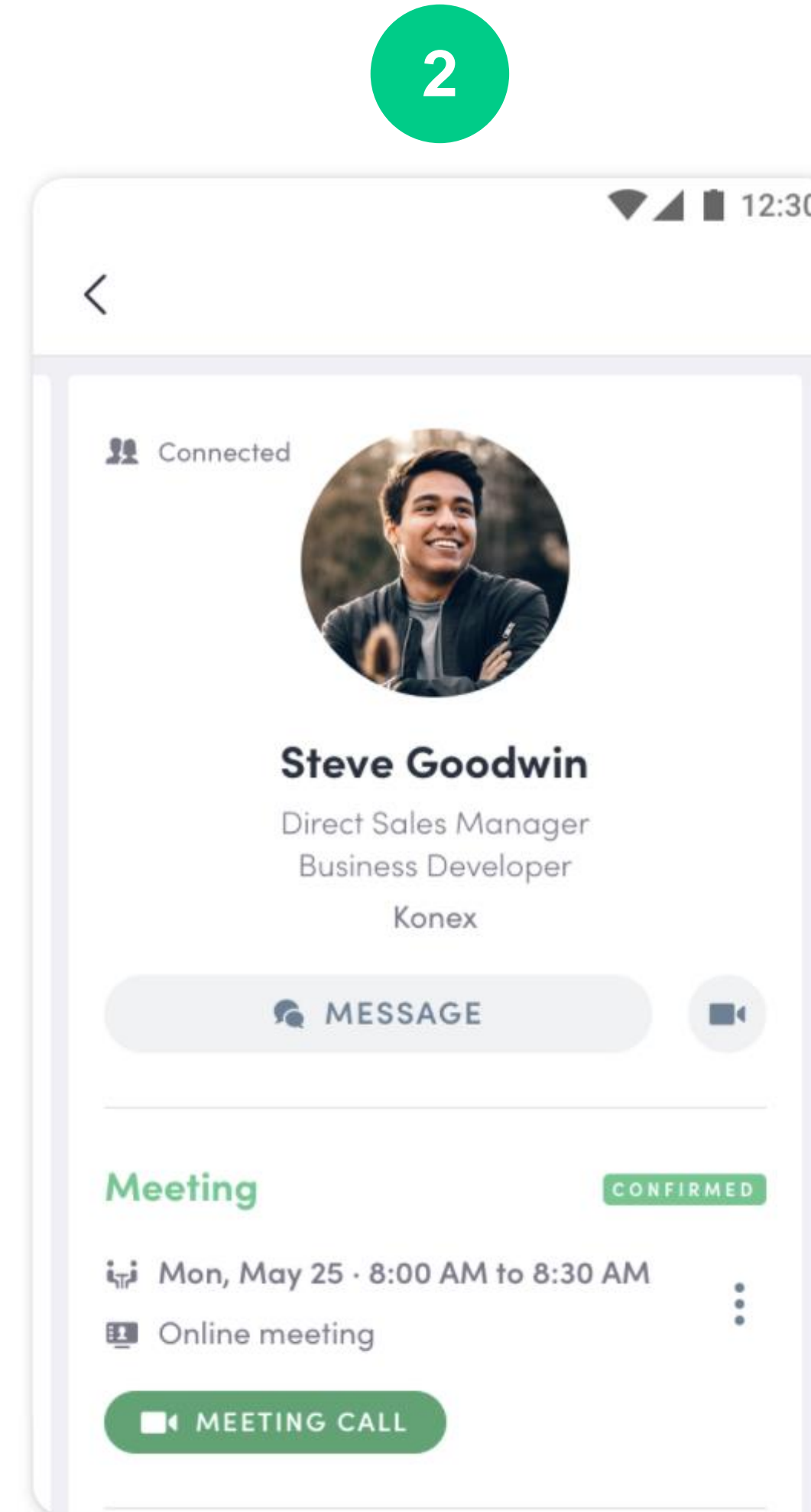
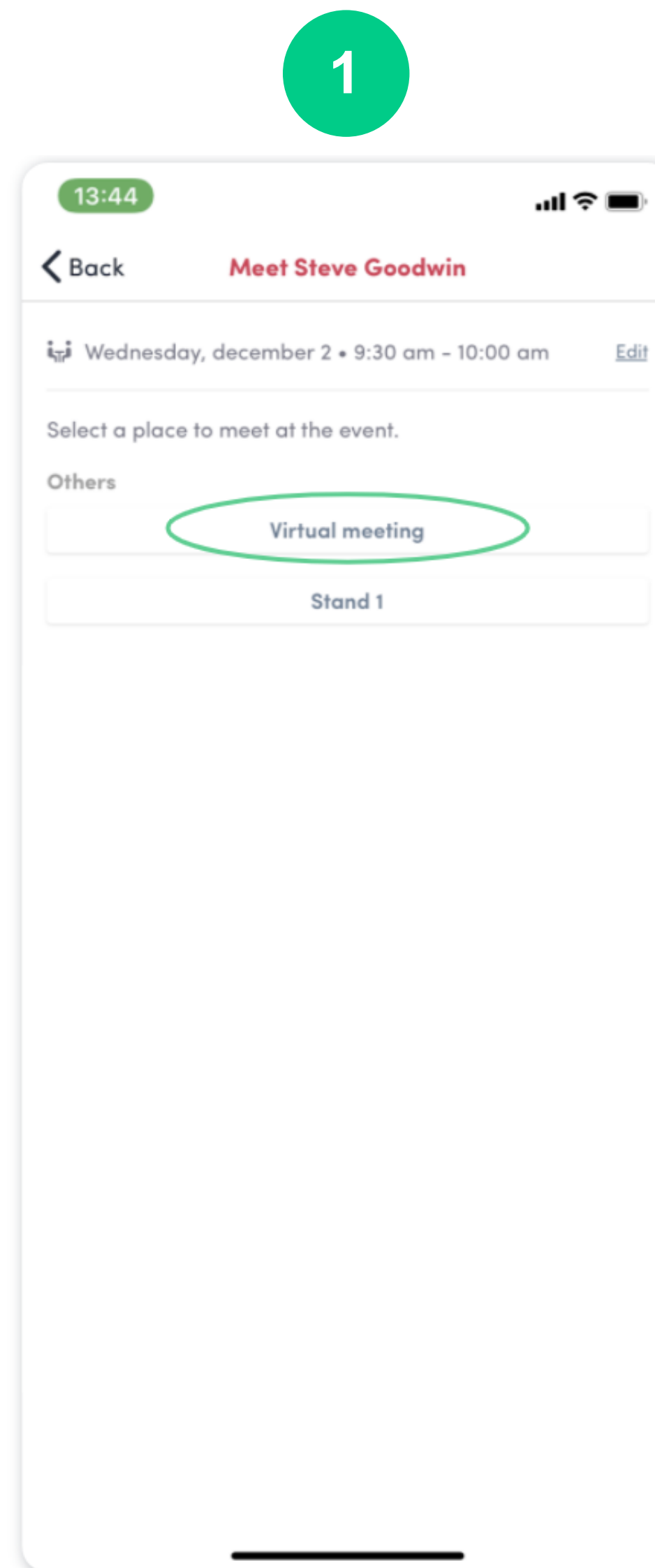
2 When your meeting request is confirmed, the button « meeting call » appears 1 hour before the meeting, on the profile (only if meeting confirmed).

3 Your meeting will also appear in « My Event », your personal schedule.

## Video calls

From a private chat discussion, you can directly call someone with the camera button.

You can also share your screen.





# VIDEO TUTORIAL

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<https://youtu.be/RUocs0wOX88>