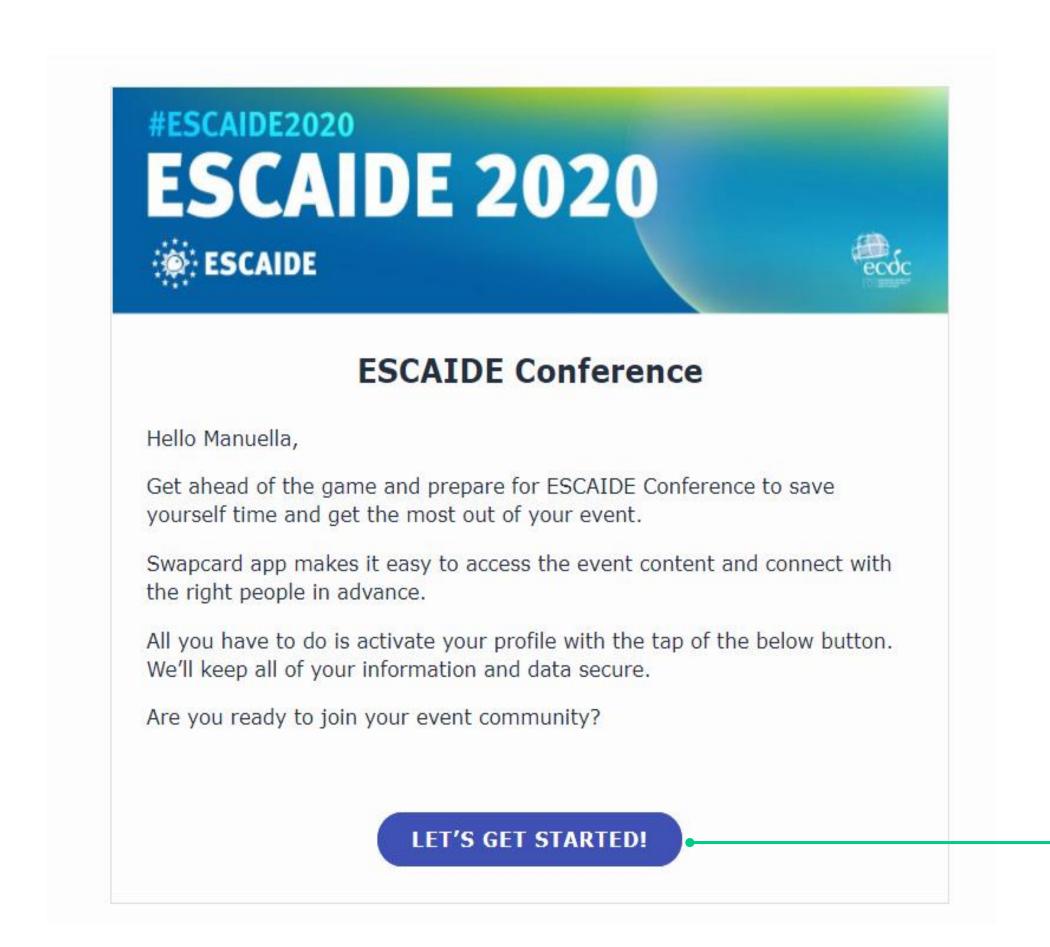
GUIDE FOR SPEAKERS

1. Login / E-mail



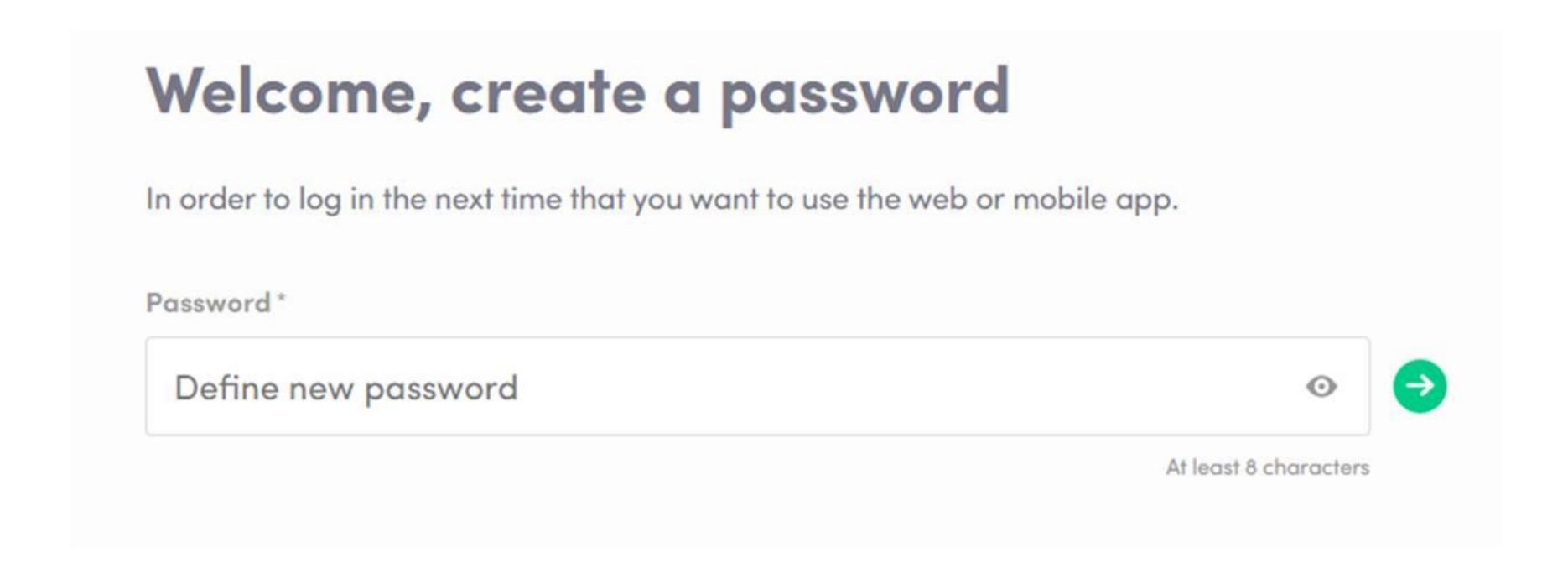
You will receive an e-mail with a button redirecting to a login page.
Your account is automatically precreated when you registered on the website.

A window will then suggest that you create a password to secure your account.



If you didn't receive anything, check your spam box.

1. Login / E-mail





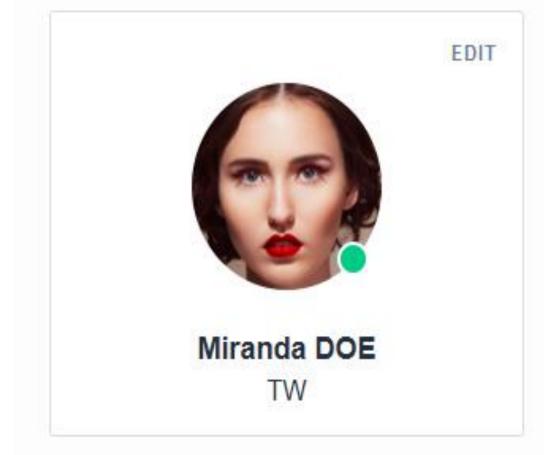














Looking for an event?

Have you registered but can't find your conference or trade show?

JOIN AN EVENT

Organizing events?

Find out how Swapcard lets attendees find the right people, boosts exhibitors' lead generation, helps you create memorable experiences, and boosts your revenues.

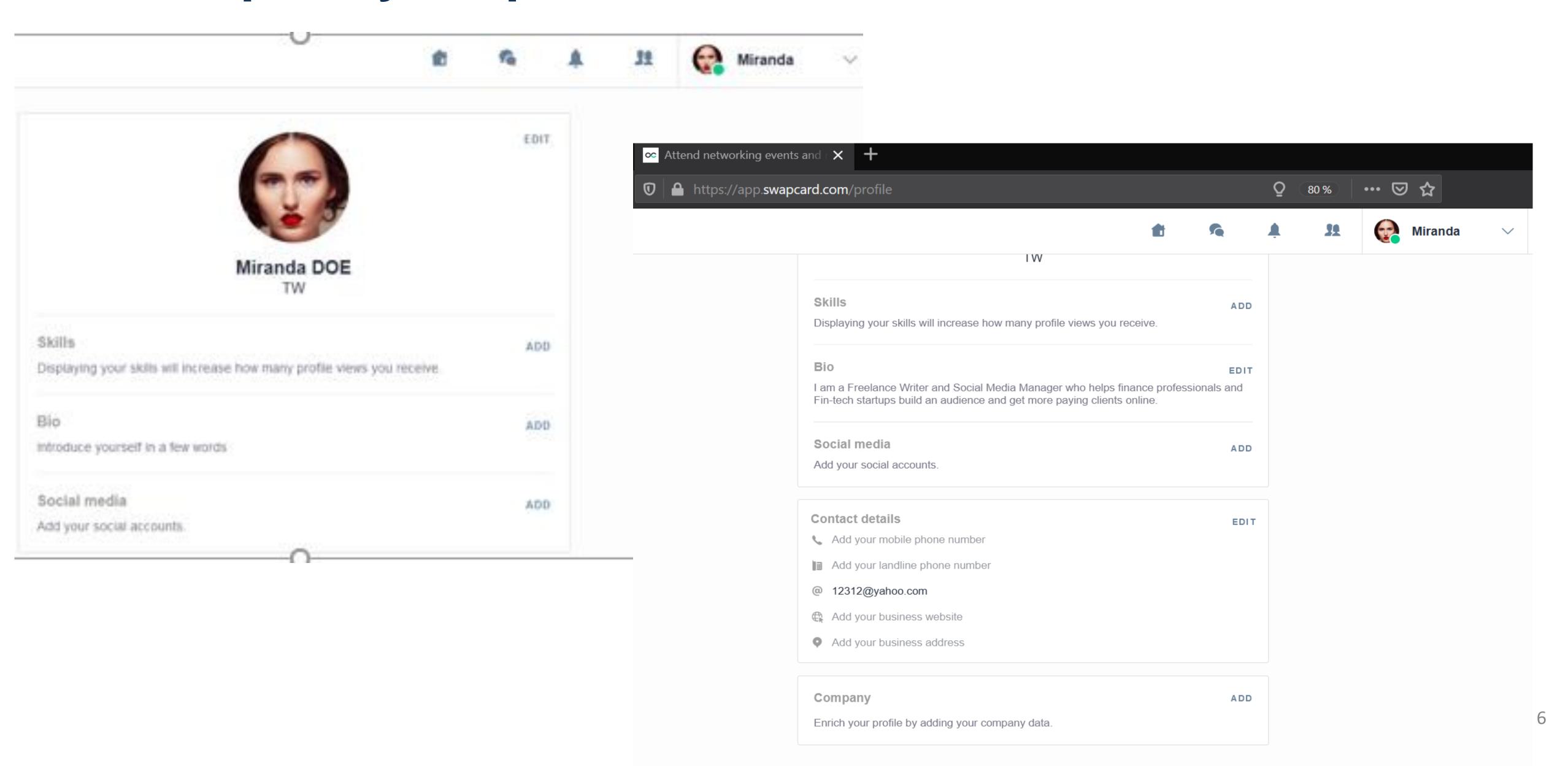
Learn more



WELL DONE! YOU NOW HAVE ACCESS TO ESCAIDE ONLINE!

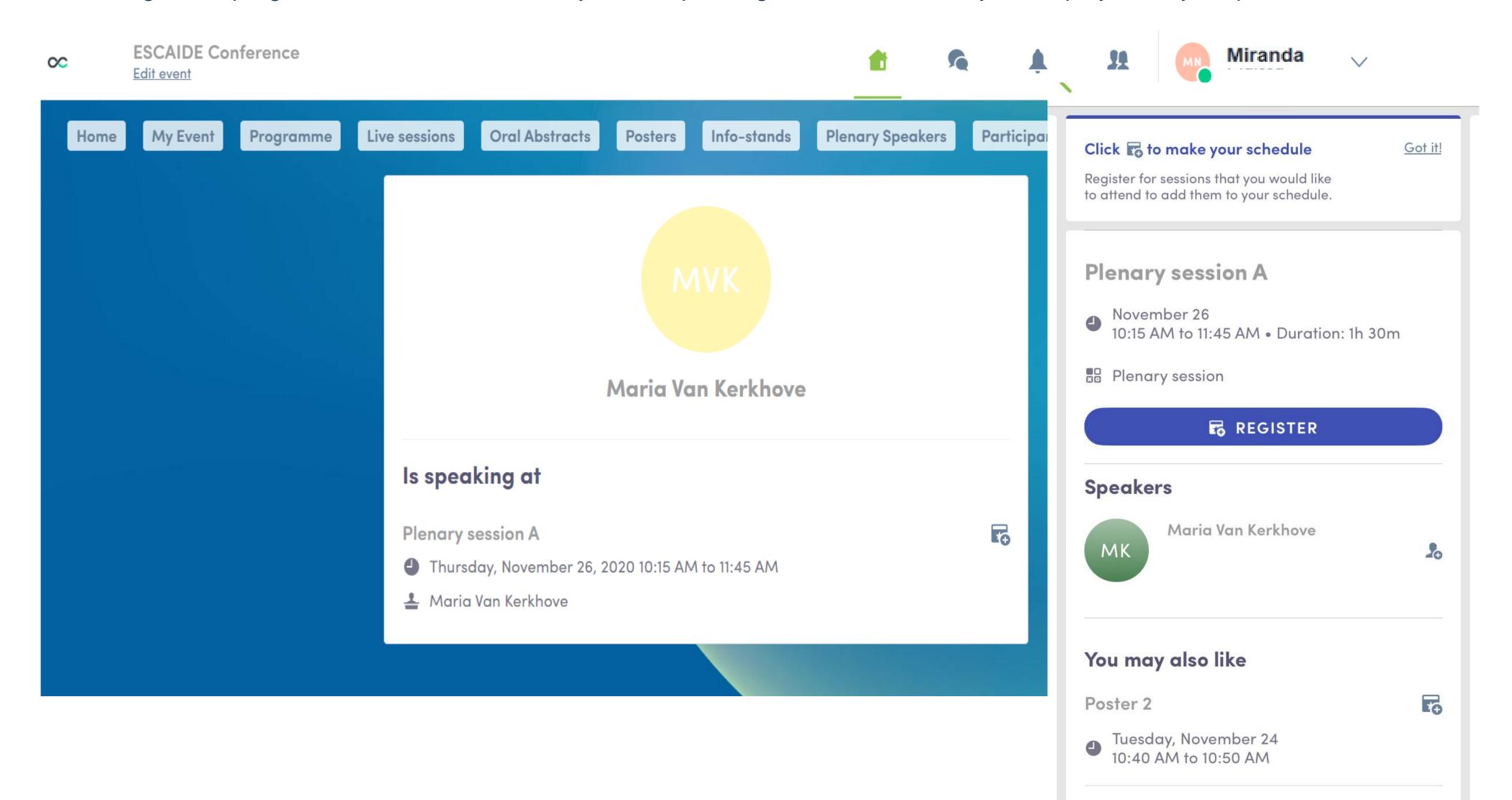
This is the home page of your event. The main navigation is the same on Web and Mobile.

2. Complete your profile

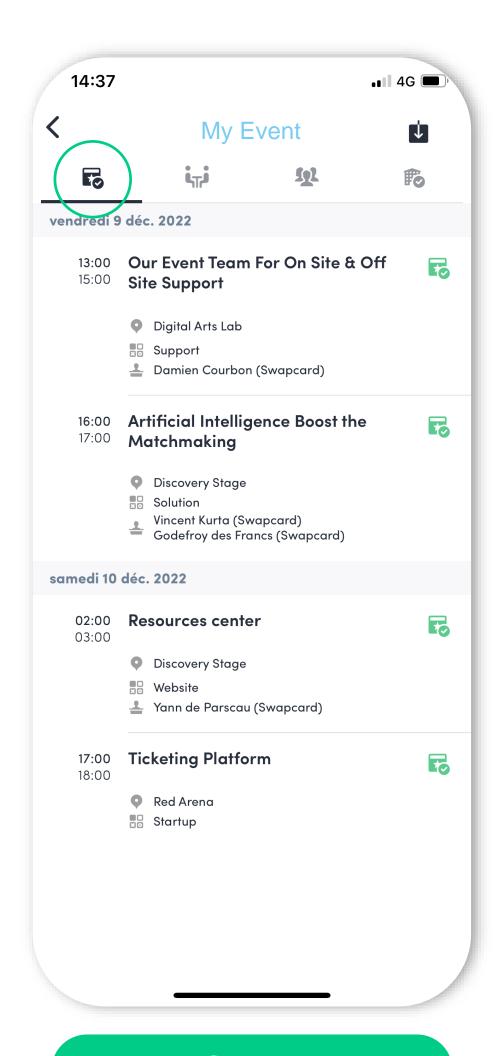


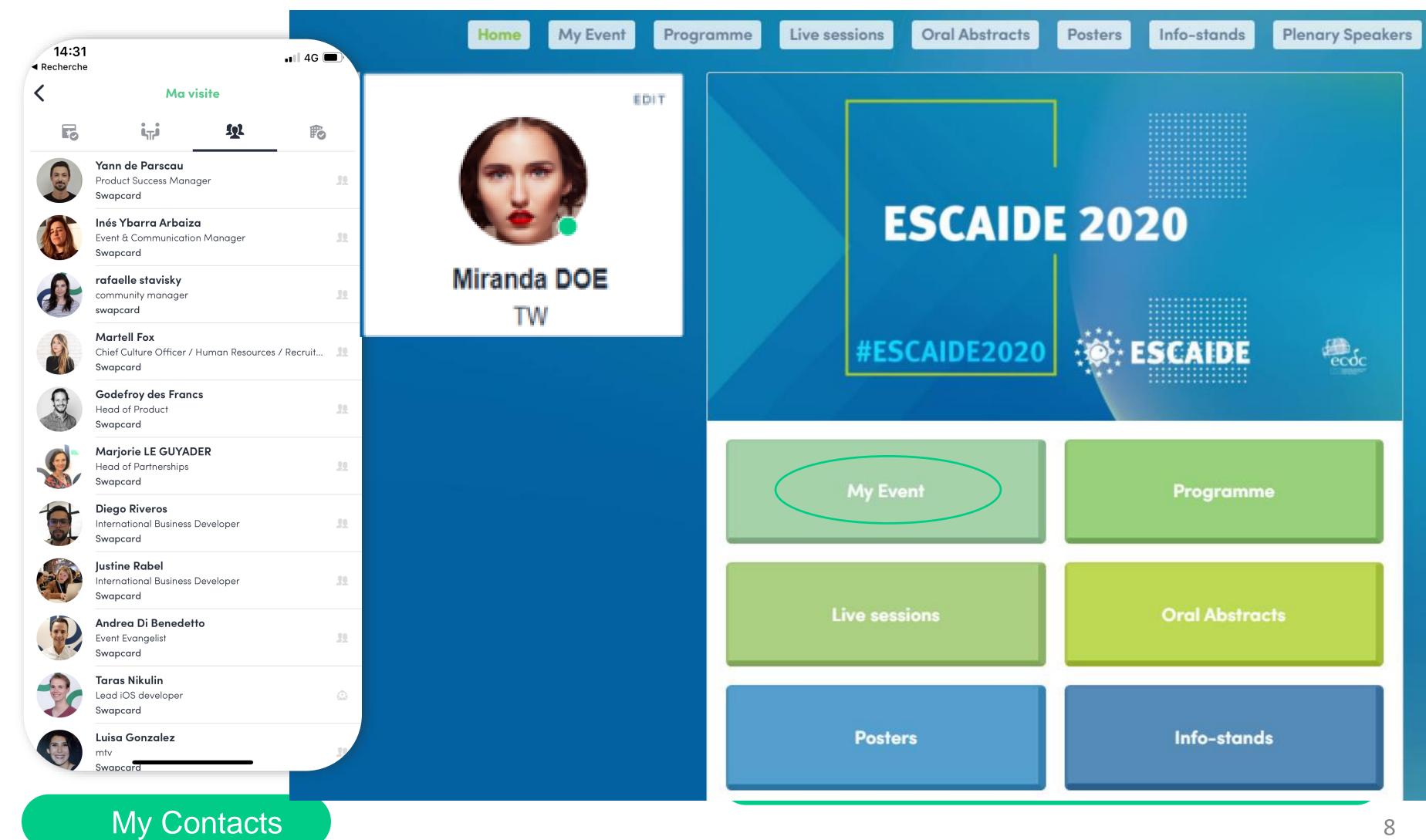
3. Your session

According to the programme all sessions where you are speaking at will automatically be displayed on your profile details.



4. My Event Button





5. Programme

All sessions are located in the "Programme" section. You have the possibility to bookmark the sessions that interest you to create your personalized agenda. By clicking on a session, visualize who is leading it.



6. Networking & Matchmaking

Find out who to meet!

- 1. Sort the attendees to see the most relevant results.
- 2. Click on a participant to view their information
- 3. Send a connection request to qualified profiles

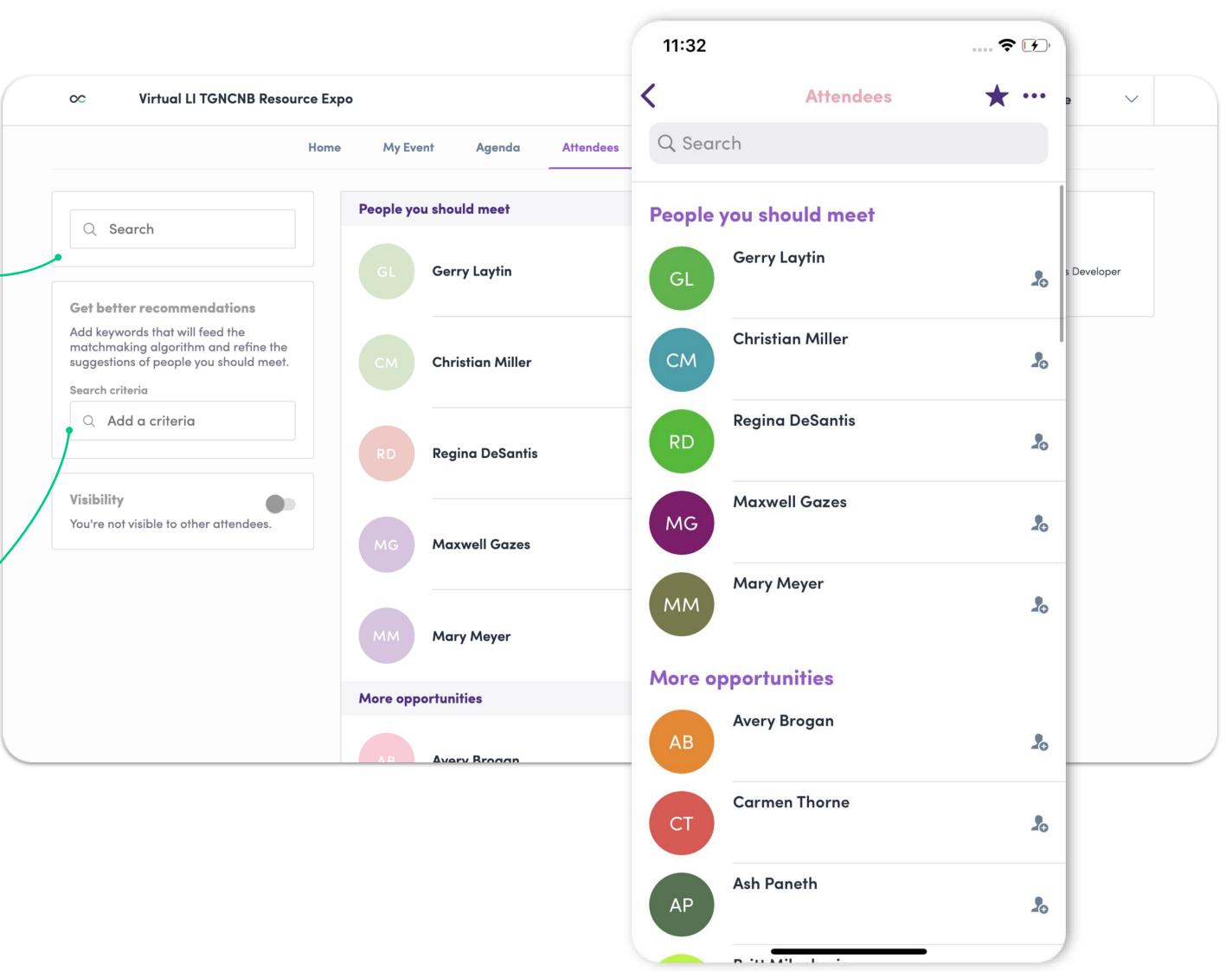
A personalized connection request (with message) will be 4 times more likely to succeed.

Al & Matchmaking

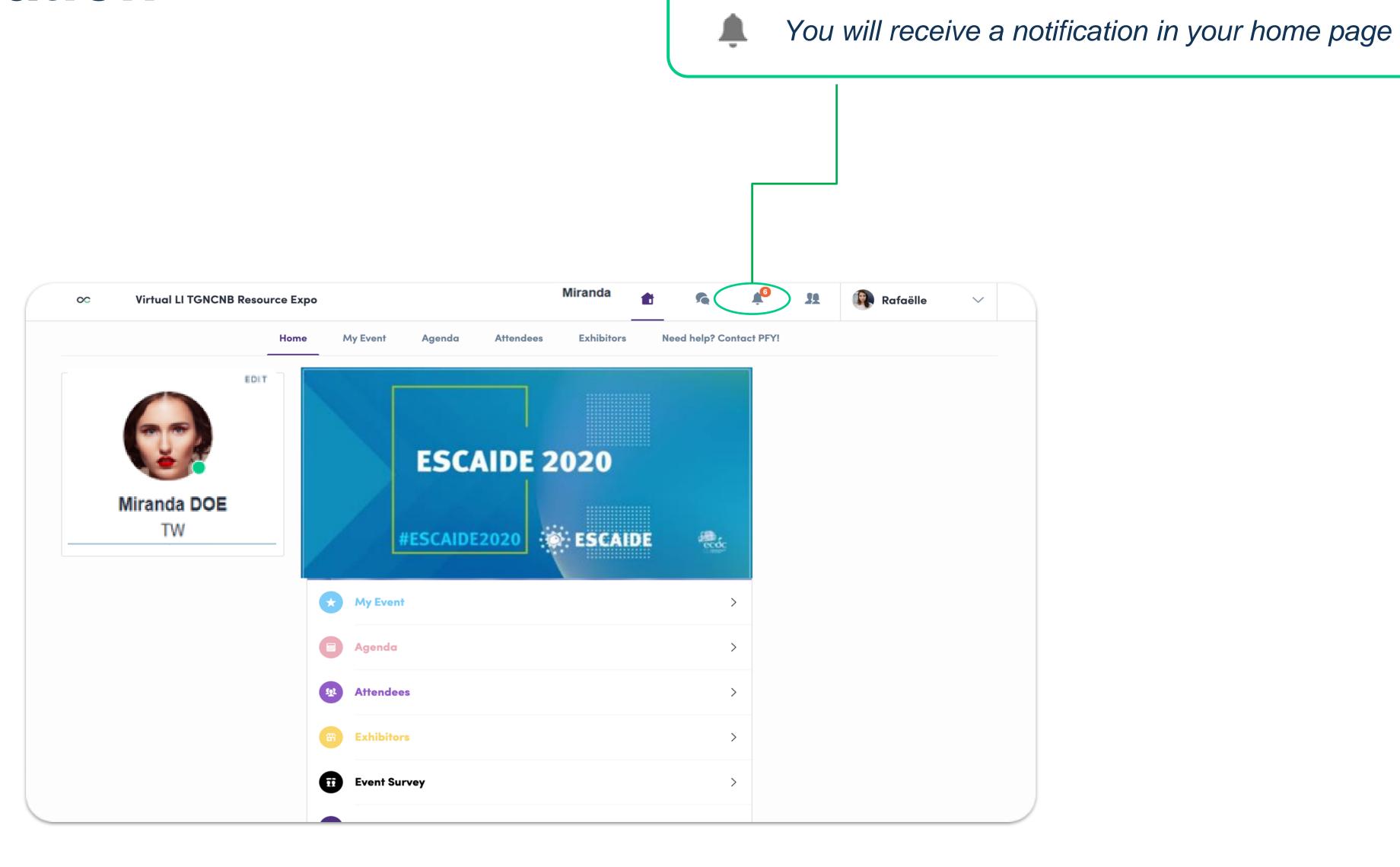
- 1. Fill in your profile information
- 2. Enter your search criteria
- 3. Add the profiles that interest you



The more data you enter into the platform, the more efficient the matchmaking will be.



7. Notification



8. Video meetings & calls

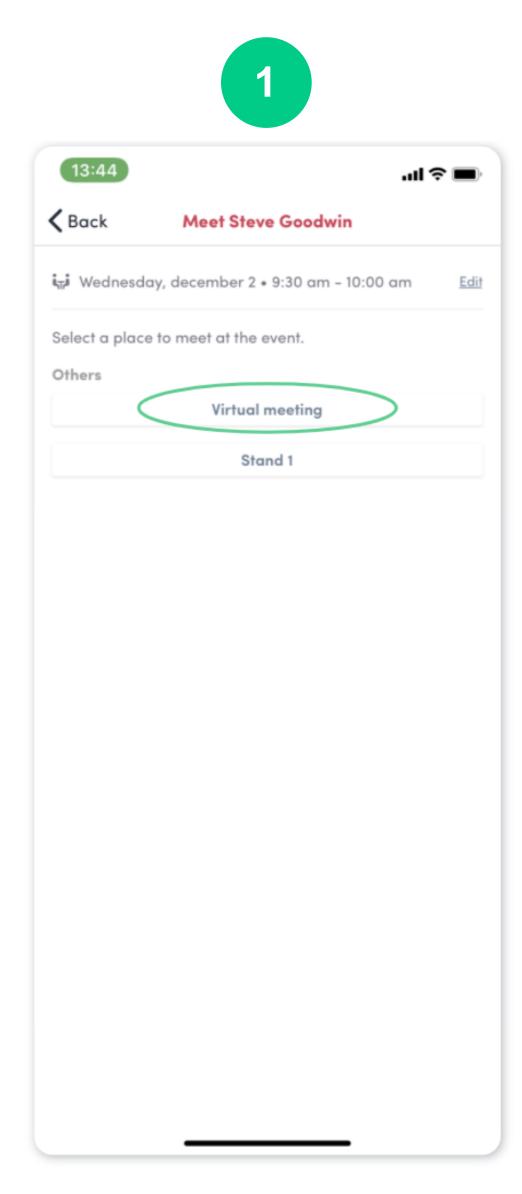
Video meetings

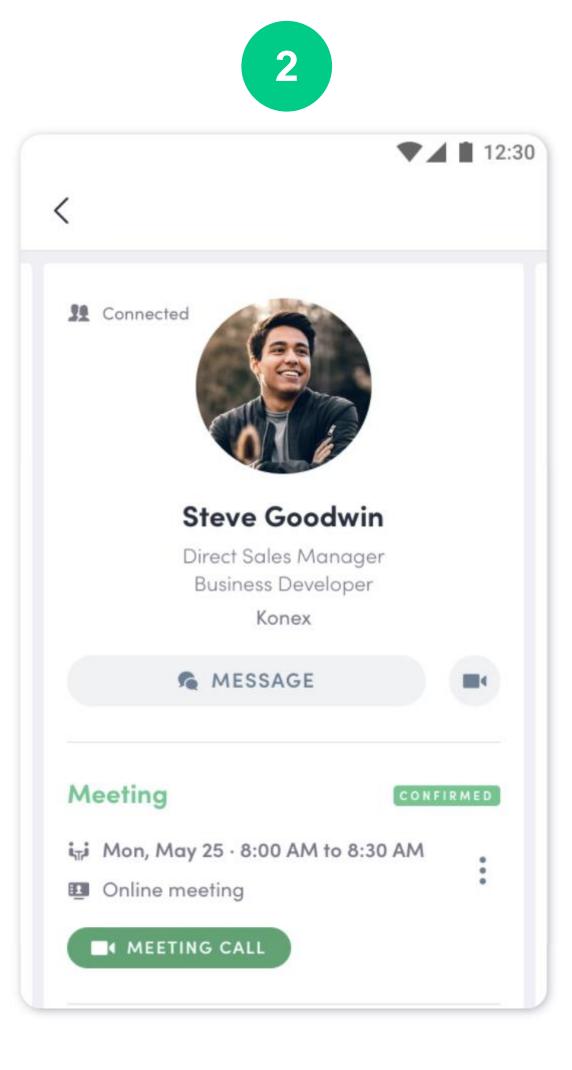
- You can choose to have a virtual meeting with someone else.
- When your meeting request is confirmed, the button « meeting call » appears 1 hour before the meeting, on the profile (only if meeting confirmed).
- Your meeting will also appear in « My Event », your personal schedule.

Video calls

From a private chat discussion, you can directly call someone with the camera button.

You can also share your screen.







VIDEO TUTORIAL

https://youtu.be/RUocs0w0X88