



## GUIDELINES FOR POSTER SESSIONS' PRESENTERS

- All posters should be in electronic format and presented using the designated poster terminal. No other formats of posters will be accepted.
- All poster presentations are allocated 8 minutes each (3 minutes to go over the poster content and up to 5 minutes question time). It is of utmost importance that you do not exceed the 8 min you have to present your work; otherwise the moderator will interrupt your poster presentation.
- All poster presenters should if possible stay by the terminal after their presentation for more questions and answers from the participants.
- All posters should be submitted before the start of ESCAIDE, i.e. by 15 November 2018. On-site submission won't be possible. Please follow the poster format instructions (below).

All poster presenters should arrive at their poster session terminal at least 10 minutes before the start of the session in order to meet the moderator and become familiar with the room's audio-visual aids and layout. Your poster will be electronically available in the room where your presentation takes place.

Please consult the programme to check the date and time of your presentation. The programme is available at [www.escaide.eu](http://www.escaide.eu). If you need to contact the ESCAIDE organisers, please send an email to [escaide.conference@ecdc.europa.eu](mailto:escaide.conference@ecdc.europa.eu).

### Preview your poster

The terminals for viewing e-posters will be available throughout the venue. Via these you can access and view all posters using search or simply by browsing. The social areas will have mini-terminals, via which you can also access all e-posters using search or browse.

Please use any of these terminals to preview your e-poster ahead of your session. In the poster room you will find a poster information desk, where you can ask questions, receive guidance and assistance.

Your poster will be available during the duration of ESCAIDE. All posters will be deleted from our submission platform on 15 December 2018. Therefore we ask you to keep a copy for yourself.

## Making the most of your poster

In order to facilitate more interactions and collaborations, the poster system allows participants to contact you via e-mail, leaving questions on your poster(s), comments or collaboration requests. They could also download their favorite posters directly to their email address.

If you prefer:

- not to be contacted by e-mail, or
- to prevent participants from downloading your poster, or
- to prevent publication of your poster on the ESCAIDE website after the conference

you have the possibility to indicate this when submitting your poster in the e-poster submission platform by ticking the boxes corresponding to these statements.

## Policy on notification of funding/potential Conflicts of Interest

In order to support transparency, speakers should include a specific slide to indicate all sources of funding and potential Conflicts of Interest for the work presented at ESCAIDE.

## Poster format & the e-poster system

This year, ESCAIDE will work with [Simul Europe](https://simul-europe.com) to give you the best experience with your poster.

You will be contacted by [comp@simul.co.il](mailto:comp@simul.co.il) and/or [support@simul-europe.com](mailto:support@simul-europe.com) via e-mail, containing a link and credentials to where you can submit your poster. To upload your poster please follow the guidelines/ steps you receive in the email communication.

All posters should be prepared in English. Please submit yours as a 1-page PDF-file in portrait orientation (vertical orientation). Please read the following technical requirements:

File format: PDF (single page)

Poster size:

- Pixels: Minimum recommended size (format W x H) is 1125 x 2000px and maximum is 2250 x 4000px.
- In cm: 19.05cm width and 33.87cm height
- Format: 9:16
- Minimum Font Size: 8pt
- DPI 300 pixels/inch
- File Size: Maximum file size without the video is 5MB, including the video is 40MB.
- File Format: PDF (.pdf)
- Media: Images/photos, graphs and tables can be included in the e-poster.
- Multimedia: Videos can be included in the e-poster. (in order to embed movies inside PDF please use Adobe Acrobat Pro and only mp4 files are accepted encoded with h264 codec)
- Maximum 4 videos per e-poster.

If you want to add a video to your poster please consider the following technical requirements:

File format: MP4

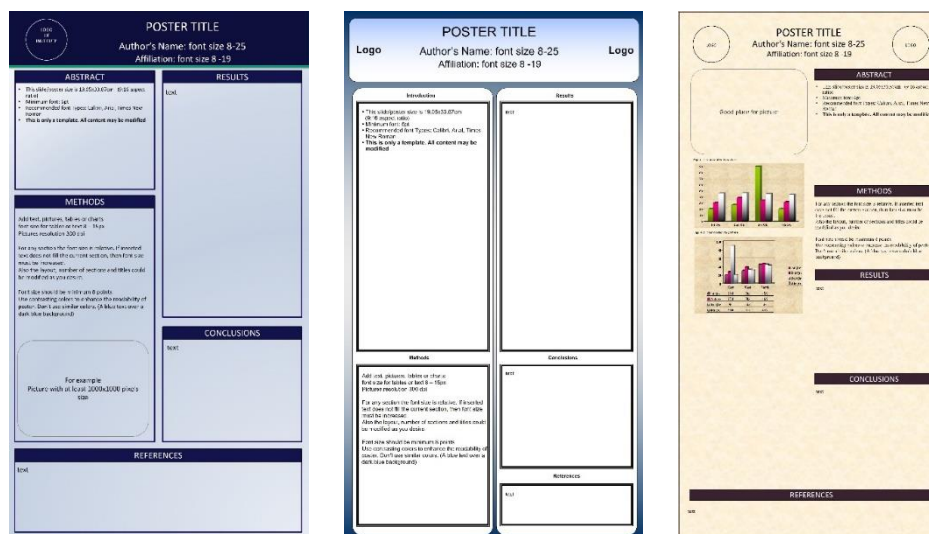
Video formats: h264

Maximum file size: 30MB

Sound: MP3

To easily create your poster we recommend you to use the provided templates, which already

have the right dimensions. You can download them at (click on the image below to follow the link):



With the poster terminal you will be able to present your posters in a new and interactive way. Use well-known smartphone gestures to zoom, search through the full text of all posters, send a poster to yourself or contact the author directly through the terminal.